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PAMPHLET

HINTS ON HOW TO FIND WORK

Including a Classified List of Useful Addresses,
Trade Journals, etc.
Seventh Edition, Revised and Enlarged.

PRICE 3d.



Post free 3½d.

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FOREWORD.

"The best gift that Heaven sends man—Employment."
—*Ruskin.*

Every effort has been made in this, the seventh edition of "Hints on How to Find Work," to give all possible information on the professions open to women.

We do not pretend that the lists are exhaustive, but in each case, the information given suggests a line on which to start the search for work. In cases where there is no central body to which application can be made, the Central Employment Bureau for Women will give advice and assistance.

Technical papers and magazines are legion, but workers are often ignorant of the publications dealing with their particular profession, and advertising vacancies, so that a great deal of time and money is wasted in finding out. A list of such papers is given in this booklet, but it is necessarily selective, and intended merely as a suggestion in each case.

Agencies are many, but again the worker is often not aware of the one which specialises in her particular sphere. We give a selection of those found most helpful, but the list is not exhaustive. For first posts where experience is not required, most training institutions have registers through which they place their pupils, but it stands to reason that they cannot guarantee to find posts for them all, and then it is necessary for the seeker after work to go further afield and to find a post for herself. It is in these cases that the central organisations and the trade papers can be of assistance.

It may not be out of place here to give a few hints on the matter of writing letters of application. The experience of years has taught us that even many of those who should know better, do not seem aware of the importance of the impression given by the first communication with a prospective employer.

The letter should be short, well-expressed, with particular avoidance of hackneyed phrases, free of corrections and erasures, and legibly written, especially in respect of the writer's address and signature. Where

type-written applications are asked for, she should comply with the request. Nothing is more irritating to an employer than neglect of his first instruction.

Enclosed with the letter should be a tabulated, type-written list of qualifications: name, age, nationality, education, training, experience, with previous employers' names and addresses. Typewritten *copies* of testimonials, and a couple of references from persons of some standing to whom the candidate is known privately should be included.

Advertisements of posts vacant are necessarily condensed and do not give a great deal of information, but the casual letter saying "I am interested in your advert. and should be glad to learn further particulars" will not impress employers. Full information must be given; without being long-winded, it is better to give more particulars than are requested, as the additional qualification stated, such as languages, may be contributory to a successful application or even in leading to a better post.

There are workers whose demands impose an unnecessary limitation. For instance, while there may be overcrowding of secretarial workers in the big towns, there may be excellent posts a little further afield. We are aware that in some cases it is not possible for workers to leave their homes, but we have known of splendid offers refused because the locality was not liked. Adaptability is important, and it should be realised that some of the difficulties encountered in finding suitable posts are due to the limitations set by the candidate herself.

The lack of "fluidity of employment," so economists tell us, is one of the greatest difficulties in the way of settlement. If we add to our adaptability we definitely diminish certain factors which are militating against us, and every limitation broken down means an avenue of new chances opened.

A difficulty which has recently become more apparent is the idea in the minds of workers that employment is only to be found in London. From every part of the British Isles, and just now from every part of the Dominions, come streams of workers who seem to imagine that only in London can the work which they require be found.

While this is the case on one side, we hear of employers

in the great towns all over the Empire needing the skilled help such workers can give. One employer said to us pathetically, not long ago, "All the best workers think London the only place." And yet this employer was ready to give £4 weekly, resident, to a skilled worker.

In choosing a profession it is wise to dwell not only on the aspect of its appeal, but also on the question of supply and demand.

To gain our dearest achievements something must be sacrificed. What that sacrifice is to be depends on how much the chosen profession means to the worker herself. A career is no longer a side line or a means of filling a gap for most of us: it is a part of our lives, and, as such, the choice should be considered very carefully from every point of view.

That a thorough training in whatever career is chosen is essential cannot be emphasized too much. There are still too many untrained women vaguely looking for "something to do." Each of us has a talent and while there is so much varied and interesting work open to women, the assistance of an expert on employment is necessary for anyone to find her niche. Every effort has been made in this booklet to give information with regard to openings in recognised women's professions. At the same time, it is not possible to cover those which have no special organisation connected with them, or those where there is little opportunity except for women who mean to set up for themselves. Information about these posts and others can be obtained by application to the Central Employment Bureau for Women.

We claim no finality about the information contained in this booklet, but it is reliable and up-to-date at the time of going to press. The lists are merely selective and suggest the best methods of approach to the problem of finding work, for those who do not know quite how to set about it.

The Central Employment Bureau and Students' Careers Association, 54, Russell Square, W.C.1., Museum 7396, is an organisation (incorporated not for profit) which has been studying these questions for nearly 40 years, and reliable information and advice may always be obtained from it.

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HINTS ON HOW TO FIND WORK

Information regarding recommended Training Institutions may be obtained from the Classified List in

"WOMEN'S EMPLOYMENT."

1st and 3rd Fridays 3d.

54, Russell Square, W.C.1.

Administrative and Local Government.

Civil Service

Notices of forthcoming examinations are published in the Daily Press, and forms of application as well as details of appointments may be obtained from the Civil Service Commission, Burlington Gardens, W.1.

Health Visitors

Information may be obtained from:—

The Secretary, Women Public Health Officers' Association, 7, Victoria Street, S.W.1.

The Registrar, Infant Welfare Workers' Employment Bureau, Carnegie House, 117, Piccadilly, W.1.

The National Health Society, 90, Buckingham Palace Road, S.W.1.

Police Women

Information may be obtained from:—

The Commissioner, New Scotland Yard, S.W.1.

Women's Auxiliary Service, 68, Victoria Street, S.W.1.

Paper:—

Policewoman's Review, 68, Victoria Street, S.W.1. Monthly, 3d.

Sanitary Inspectors

Information may be obtained from:—

The Royal Sanitary Institute, 90, Buckingham Palace Road, S.W.1.

Papers:—

Municipal Engineering and Sanitary Record, 8, Breems Buildings, Chancery Lane, E.C.4. Weekly, 4d.

The Municipal Journal, 3-4, Clements Inn, Strand, W.C.2. Weekly, 3d.

Advertising and Publicity.

Information may be obtained from:—

Institute of Incorporated Practitioners in Advertising, 3, Clements Inn, W.C.2.
Advertising Association, 110, Fleet Street, E.C.4.

Papers advertising vacant posts.—

World's Press News, 48, Fetter Lane, E.C.4. Weekly, 3d.
Advertising Display, Whitefriars' House, Tallis Street, E.C.4. Monthly, 1s.

Display, 43, Blandford Street, W.1. Monthly, 1/-
See also "Commercial Art" below.

Artistic Professions.

Information may be obtained from:—

The Royal College of Art, South Kensington, S.W.7.
The L.C.C. School of Arts and Crafts, Southampton Row, W.C.1.
The Architectural Association, 36, Bedford Square, W.C.1.
Royal Institute of British Architecture, 66, Portland Place, W.1.
The Society of Women Musicians, 74, Grosvenor Street, W.1.

Paper:—

The Studio, 44, Leicester Square, W.C.2. Monthly, 2s.

Architecture

Papers:—

The Architect and Building News, 2, Breems Buildings, E.C.4. Weekly, 6d.
The Architect's Journal, 9, Queen Anne's Gate, S.W.1. Weekly, 6d.
The Builder (with which is incorporated *The British Architect*), 4, Catherine Street, W.C.2. Weekly, 9d.

Arts and Crafts

There are special publications for each craft.

Information may be obtained from:—

The Educational Handwork Association, 18, Westcombe Avenue, Street Lane, Roundhay, Leeds. 1/6 quarterly.

Commercial Art

Information may be obtained from:

The Society of Industrial Artists, Ltd., 50, Queen Anne's Gate, S.W.1.
The Design and Industries Association, 6, Queen Square, W.C.1.

Papers:—

Art Trade Journal, 2, Dorset Buildings, Salisbury Square, E.C.4. Monthly, 10s. per annum.
Commercial Art and Industry, 44, Leicester Square, W.C.2. Monthly, 1s.

Dancing

Information may be obtained from:—

The Imperial Society of Teachers of Dancing, 112, New Oxford Street, W.C.1.

Paper:—

Dancing Times, 12, Henrietta Street, W.C.2. Monthly, 1s.

Drama

Information may be obtained from:—

The Royal Academy of Dramatic Art, 62, Gower Street, W.C.1.

Papers:—

Drama, 9, Fitzroy Square, W.1. Monthly, 6d.
Era, 11, Soho Square, W.1. Weekly, 3d.
Stage, 16, York Street, W.C.2. Weekly, 4d.

Films

Information may be obtained from:—

Cinema Employment Bureau, 18, Cecil Court, St. Martin's Lane, W.C.2.

Papers:—

Cinematograph Times, Broadmead House, Panton Street, S.W.1. Weekly, 6d.
The Cinema News, 80, Wardour Street, W.1. Weekly, 6d.

Music

Papers:—

The Music Teacher, Montague House, Russell Square, W.C.1. Monthly, 1s.
Musical Times, 160, Wardour Street, W.1. Monthly, 6d.
Era, 11, Soho Square, W.1. Weekly, 3d.

For posts in cinemas, restaurants, etc., etc.:—

The Cinema News, 80, Wardour Street, W.1. Weekly, 6d.

Photography

Information may be obtained from:—

The Royal Photographic Society, 35, Russell Square, W.C.1.

Papers:—

The British Journal of Photography, 24, Wellington Street, W.C.2. Weekly, 3d.
Photographic Journal (does not advertise posts, but gives very useful information), published for the Royal Photographic Society by The Fountain Press, 19, Cursitor Street, E.C.4. Monthly, 2s. 6d.
And Daily Press.

Business Openings.

Beauty Culture and Hairdressing

The Training Schools place a number of their students.

Papers:—

The Hairdressers' Weekly Journal, 51, Frith Street, W.1. Weekly, 3d.

The Hairdresser and Beauty Trade, Drury House, Russell Street, W.C.1. Weekly, 3d.

Dressmaking, Millinery and Tailoring

A certain number of students are placed by their Training Schools.

Papers:—

The Daily Telegraph. 1d.

The Tailor and Cutter, 42, Gerrard Street, W.1. Weekly, 4d.

The Draper's Record, 154, Cheapside, E.C.2. Weekly, 3d.

Laundry Work

Information may be obtained from:—

The Secretary, The Institution of British Launderers, 17, Lancaster Gate, W.2.

The National United Laundries, Ltd., 57, Russell Square, W.C.1.

Papers:—

The Laundry Journal and

The Laundry Record, Drury House, Russell Street, W.C.2. Monthly, 6d.

Shop Assistants

Information may be obtained from:—

The Central Employment Bureau, 54, Russell Square, W.C.1.

The Burlton Business Institute, 30, Manchester Street, W.1.

Ministry of Labour Employment Exchange, 60, Great Marlborough Street, W.1.

Papers:—

The Daily Telegraph, 1d.

The Shop Assistant, 10, Fetter Lane, E.C.4. Weekly, 1d.

Catering, Cooking, Household and Hotel Management, Restaurant and Tea Room Work.

The various Domestic Science Training Colleges place a large proportion of their own students.

Information and advice in regard to posts may be obtained from:—

The Central Employment Bureau, 54, Russell Square, W.C.1.

The Secretary, Hotels and Restaurants Association, 11, Southampton Row, W.C.1.

The Secretary, Hotel and Catering Trades Employment Exchange, 1-3, Denmark Street, W.C.2.

Papers:—

Daily Press, particularly *Daily Telegraph*, 1d.

The Caterer and Hotel Keeper, 1, Dorset Buildings, E.C.4. Weekly, 6d.

Luncheon and Tea Room Journal, Aldwych House, Aldwych, W.C.2. Monthly, 5d.

Women's Employment, 54, Russell Square, W.C.1.

1st and 3rd Fridays, 3d.

Child Welfare.

Information may be obtained from:—

The Child Guidance Council, Woburn House, Upper Woburn Place, W.C.1.

The Central Employment Bureau for Women, 54, Russell Square, W.C.1.

Matrons and Nurses

Information concerning openings for:—

Matrons and Nurses at Day Nurseries and Nursery Training Schools and Nursery Nurses in private families, may be obtained from the Secretary, National Society of Day Nurseries, Carnegie House, 117, Piccadilly, W.1, and from the Infant Welfare Workers' Employment Bureau, Carnegie House, 117, Piccadilly, W.1.

Principals, Teachers and Nurses

Information concerning openings for:—

Principals, Teachers and Nurses at Nursery Schools, may be obtained from the Hon. Sec., Nursery School Association of Great Britain, 29, Tavistock Square, W.C.1.

Superintendents and Assistants

Information concerning openings for:—

Superintendents and Assistants of Maternity and Child Welfare Centres, Matrons, Nurses and Kitchen Matrons of Homes and Hospitals for babies and young children, may be obtained from the Infant Welfare Workers' Employment Bureau (see above).

Papers:—

Mother and Child, 5, Tavistock Square, W.C.1. Monthly, 9d.

The Nursing Times, Macmillan & Co., St. Martin's Street, W.C.2. Weekly, 2d.

The Nursing Mirror, Dorset House, Stamford St., S.E.1. Weekly, 2d.

The Local Government Chronicle, Suffolk Lane, E.C.4. Weekly, 3d.

Church and Missionary Work.

Information may be obtained from:—

The Central Council for Women's Church Work, Grand Buildings, Trafalgar Square, W.C.2.

The Free Church Women's Council, 27, Tavistock Square, W.C.1.

The Student Christian Movement, 58, Bloomsbury Street, W.C.1.

For all information in regard to Missionary Work (General and Medical), Training Grants, etc., etc., application should be made to the particular society which represents the religious views of the applicant.

Papers:—

International Review of Missions, Oxford University Press, 11, Warwick Square, E.C.4. Quarterly, 3s.

The Student Movement, 58, Bloomsbury Street, W.C.1. Monthly (October to June), 4d.

Electricity, Engineering and Gas.

Information may be obtained from:—

The Electrical Association for Women, 20, Regent Street, S.W.1.

The Women's Engineering Society, 20, Regent Street, S.W.1.

Mrs. Murphy, British Commercial Gas Association, 1, Grosvenor Place, S.W.1.

The Women's Gas Council, 1, Grosvenor Place, S.W.1.

Papers:—

The Electrical Age for Women, 20, Regent Street, S.W.1. Quarterly, 6d.

The Woman Engineer, 20, Regent Street, S.W.1. Quarterly, 6d.

Electrical Times, Sardinia House, Sardinia Street, Kingsway, W.C.2. Weekly, 3d.

Gas Salesman, W. King, Ltd., 11, Bolt Court, E.C.4. Monthly, 6d.

Gas Times, 121, Victoria Street, S.W.1. Weekly, 6d.

Journalism and Literary Work.

Information may be obtained from:—

The Institute of Journalists, 2, Tudor Street, E.C.4.

The Pioneer and Writers' Club, 12, Cavendish Place, W.1.

Paper:—

The Writer, 32, Paternoster Row, E.C.4.

World's Press News, 48, Fetter Lane, E.C.4. Weekly, 3d.

Law.

Information may be obtained from:—

The Law Society, Chancery Lane, W.C.2.

The Under Treasurer, Lincoln's Inn, Gray's Inn, Inner Temple, or Middle Temple.

Papers:—

Law Society's Gazette (Members only), Law Society, Chancery Lane, W.C.2. Monthly.

Law Notes, 25 & 26, Chancery Lane, W.C.2. Monthly, 1s.

Law Journal, 37, Essex Street, W.C.2. Weekly, 1/-.

Library Work.

Information may be obtained from:—

School of Librarianship, University College, Gower Street, W.C.1.

The Library Association, Chaucer House, Malet Place, W.C.1.

Association of Special Libraries & Information Bureaux, 31, Museum Street, W.C.1.

Papers:—

The Library Association Record, The Library Association, Chaucer House, Malet Place, W.C.1. Monthly, 3s. 6d.

The Librarian, A. J. Philip, Lodgewood, Gravesend. Monthly, 1s.

Vacancies in Public Libraries are advertised in the Daily Press.

Medical and Allied Professions.

Medicine

Information may be obtained from:—

The Medical Women's Federation, 9, Clifford Street, W.1.

The British Medical Bureau, Tavistock House, South Tavistock Square, W.C.1.

The Executive Committee, Countess of Dufferin's Fund, c/o The India Office, Whitehall, S.W.1. (Medical Work in India.)

Papers:—

The British Medical Journal, B.M.A. House, Tavistock Square, W.C.1. Weekly, 1s. 3d.

The Lancet, 7, Adam Street, W.C.2. Weekly, 1s.

The Practitioner, 5, Bentinck Street, W.1. Monthly, 4s.

Chiropody

Information may be obtained from:—

The Incorporated Society of Chiropodists, 21, Cavendish Square, W.1.

Paper:—

The Chiropodist, 21, Cavendish Square, W.1. Monthly, 1s.

Dentistry

Information may be obtained from:—

The Amalgamated Dental Co., Ltd., 5-12, Broad Street, W.1.

Paper:—

British Dental Journal, 13, Hill Street, W.1. Fortnightly, 1s.

Hospital Almoners

Information may be obtained from:—

The Secretary, Institute of Hospital Almoners,
Tavistock House (North), Tavistock Square, W.C.1.

Paper:—

The Hospital, 12, Grosvenor Crescent, S.W.1. Monthly, 6d.

Massage

The Chartered Society of Massage and Medical Gymnastics,
Tavistock House (North), Tavistock Square, W.C.1, has an
Employment Bureau for its registered members.

Paper:—

Journal of the Chartered Society, etc. Monthly, 7d.

Pharmacy and Dispensing

Information may be obtained from:—

The Pharmaceutical Society, 16-17, Bloomsbury Square, W.C.1.

The National Association of Women Pharmacists,
Miss Hindes, 58, Queensborough Terrace, W.2.

Employment Bureau for fully qualified pharmacists only:

Hon. Employment Secretary, Willesden Municipal Hospital,
Neasden, N.W.10.

The following papers may be consulted:—

The Pharmaceutical Journal, 23, Bloomsbury Square, W.C.1.
Weekly, 1s.

The Chemist and Druggist, 28, Essex Street, W.C.2. Weekly, 9d.

Radiography

Information may be obtained from:—

The Society of Radiographers, 32, Welbeck Street, W.1.

Paper:—

Journal of the British Institute of Radiology, 32, Welbeck
Street, W.1.

Veterinary Work

Information may be obtained from:—

The Royal College of Veterinary Surgeons, 10, Red Lion Square,
W.C.1.

Papers:—

Veterinary Journal, 7-8, Henrietta Street, W.C.2. Monthly, 2s.

Veterinary Record, 2, Verulam Buildings, Gray's Inn, W.C.1.
Weekly, 1s.

Nursery Nurses.

The demand for well-trained nurses in private families is usually
greater than the supply. The various Training Colleges
place a large proportion of their own students.

Information may be obtained from:—

The Association of Nursery Training Colleges, 100, Lansdowne
House, Berkeley Square, W.1.

Infant Welfare Workers' Employment Bureau, Carnegie House,
117, Piccadilly, W.1.

Papers:—

The Daily Press—especially *The Morning Post*, 1d.

The Nursery World, Bouverie House, 154, Fleet Street, E.C.4.
Weekly, 3d.

Day Nursery Journal, 117, Piccadilly, W.1. Monthly, 3d.

Mother and Child, 5, Tavistock Square, W.C.1. Monthly, 9d.

Nursing.

Girls wishing to train as nurses should obtain a printed list of the hospitals
approved as training schools by the General Nursing Council.

For England and Wales—From the General Nursing Council of
England and Wales, 23, Portland Place, W.1.

For Scotland—From the Registrar of the General Nursing
Council for Scotland, 18, Melville Street, Edinburgh.

For Ireland (Free State)—From the General Nursing Council for
Ireland, 33, St. Stephen's Green, Dublin.

For Northern Ireland—From the Joint Nursing and Midwives'
Council for Northern Ireland, 118, Great Victoria Street,
Belfast.

Papers:—

The Nursing Times, Macmillan & Co., St. Martin's Street, W.C.2.
Weekly, 2d.

The Nursing Mirror, Dorset House, Stamford Street, S.E.1.
Weekly, 2d.

Army, Navy and Air Force

Entrants must be of British birth; State Registered, holding a
three years' general certificate from a large approved civil
hospital; not over 35 years of age, and single women or
widows without children. Possession of the certificate of the
Central Midwives' Board is an advantage. Vacancies, how-
ever, are infrequent.

Information may be obtained from:—

The Matron-in-Chief, Queen Alexandra's Imperial Military
Nursing Service, The War Office, Whitehall, S.W.1.

The Head Sister-in-Chief, Queen Alexandra's Royal Navy
Nursing Service, Queen Anne's Chambers, Tothill Street,
S.W.1.

The Matron-in-Chief, Princess Mary's Royal Air Force Nursing
Service, The Air Ministry, Adastral House, Kingsway W.C.2.

District Nursing

Information may be obtained from:—

The Queen's Institute of District Nursing, 57, Lower Belgrave
St., S.W.1.

The London County Council Nursing Service

Applications for advertised posts such as sister or charge nurse must be made to the Matron-in-Chief, London County Council, The County Hall, Westminster Bridge, S.E.1. Applications for subordinate posts, e.g., staff nurse, probationer nurse, etc., should be sent direct to the Matron of the Hospital at which the appointment is advertised.

Mental Nursing

Information may be obtained from:—

The Royal Medico-Psychological Association, 11, Chandos Street, W.1.

Midwifery

Information may be obtained from:—

Central Midwives' Board, 1, Queen Anne's Gate Buildings, Westminster, S.W.1.

The Midwives' Institute, 57, Lower Belgrave Street, S.W.1.

Overseas Nursing

Information may be obtained from:—

Overseas Nursing Association, Imperial Institute, S.W.7.

The Allied Alexandra Imperial Nursing Service.

The Countess of Dufferin's Fund, Hon. Sec., U.K. Branch, India Office, S.W.1.

Lady Ampthill Nurses' Institute, Madras.

Nurses wishing to travel should consult:—

Mrs. Boucher's Bureau, Ltd., 6, Basil Street, S.W.3.

Prison Nursing

Information may be obtained from:—

The Voluntary Advisory Nursing Board, Prison Commission, Home Office, S.W.1.

The Matron-in-Chief, The Ministry of Pensions Nursing Service, 18, Great Smith Street, Westminster, S.W.1.

Open Air Occupations.

The various Training Colleges place a large number of their students.

Information on all branches of farming and gardening may be obtained from:—

The Women's Farm and Garden Association, Courtauld House, Byng Place, W.C.1.

Dairy Work

Papers:—

Dairy Farmer, 12, Hanover Square, W.1. Monthly, 4d.

Dairy World, 98-99, Fetter Lane, E.C.4. Monthly, 2d.

Farming

Papers:—

Journal of the Women's Farm and Garden Association, Courtauld House, Byng Place, W.C.1. Quarterly, 6d.

Farmer and Stock Breeder, Dorset House, Stamford Street, S.E.1. Weekly, 2d.

The Smallholder, 16-18, Henrietta Street, W.C.2. Weekly, 2d.

Fur Farming, Fur World, Ltd., 83, Farringdon Street, E.C.4. Monthly, 6d.

Gardening

Information may be obtained from:—

Central Employment Bureau, 54, Russell Square, W.C.1.

Paper:—

Gardener's Chronicle, 33, John Street, W.C.1. Weekly, 6d.

Kennel Work

Information may be obtained from:—

The Kennel Club, 84, Piccadilly, W.1.

Papers:—

The Dog World, Watmough's, Ltd., Idle, Bradford. Weekly, 3d.

Our Dogs, Oxford Road Station Approach, Manchester. Weekly, 3d.

Poultry Work

Papers:—

Poultry, 71, Fleet Street, E.C.4. Weekly, 2d.

Poultry World, Dorset House, Stamford Street, S.E.1. Weekly, 2d.

Riding

Information may be obtained from:—

The Institute of the Horse and Pony Club, Ltd., 66, Sloane Street, W.1.

Paper:—

Horse and Hound, 5, Duke Street, W.C.2. Weekly, 3d.

Swimming

Information may be obtained from:—

The Royal Life Saving Society, 8, Bayley Street, W.C.1.

Paper:—

Swimming, 40-43, Fleet Street, E.C.4. Monthly, 6d.

Overseas Work and Emigration.

Information may be obtained from:—

The Society for the Oversea Settlement of British Women, Caxton House, Tothill Street, S.W.1.

See also Missionary Work, Nursing and Teaching.

Scientific Professions.

Public appointments are advertised in the Daily Press.

Openings for women in Chemistry, Botany and Entomology are advertised in the Daily Press.

Information may be obtained from:—

The Association of Scientific Workers, 28, Hogarth Rd., S.W.5.

General Scientific Papers:—

Discovery, Bouverie House, 154, Fleet Street, E.C.4. Monthly, 1s.

The Scientific Worker, 28, Hogarth Road, S.W.5. Bi-monthly, 1s.

Nature, Macmillan & Co., St. Martin's Street, W.C.2. Weekly, 1s.

Archaeology

Information may be obtained from:—

The British Archaeological Association, 22, Russell Square, W.C.1.

Biology

Papers:—

Biometrika, Biometric Laboratory, University College, Gower Street, W.C.1. £2. 2s. 0d. per annum.

Nature, Macmillan & Co., St. Martin's Street, W.C.2. Weekly, 1s.

Botany

Paper:—

Nature, Macmillan & Co., St. Martin's Street, W.C.2. Weekly, 1s.

Chemistry

Information may be obtained from:—

The Chemical Society, Burlington House, Piccadilly, W.1.

Papers:—

The Chemical Age, Bouverie House, 154, Fleet Street, E.C.4. Weekly, 6d.

The Industrial Chemist, 33, Tothill Street, S.W.1. Monthly, 1s.

Economics

The Economist, 8, Bouverie Street, E.C.4. Weekly, 1s.

Economica, London School of Economics, Houghton Street, W.C.2. Quarterly, 3s. 6d.

Museum Work

Useful information is given by The Museums Association in *The Museums Journal*, Chaucer House, Malet Place, W.C.1. Monthly, 2s.

Optical Work

Information may be obtained from:—

The British Optical Association, 65, Brook Street, W.1.

Paper:—

The Optician and Scientific Instrument Maker (the organ of the Ophtho-optical and Optical Instrument Industries), 72, Fleet Street, E.C.4. Weekly, 4d.

Psychology

Information may be obtained from:—

The National Institute of Industrial Psychology, Aldwych House, W.C.2.

Paper:—

The Human Factor, Aldwych House, W.C.2.

Secretarial and Organising.

Accountancy, Actuarial and Bank Posts

Information may be obtained from:—

The Institute of Chartered Accountants, Moorgate Place, E.C.2.

The Society of Incorporated Accountants and Auditors, Incorporated Accountants Hall, Victoria Embankment, W.C.2.

The Central Employment Bureau for Women, 54, Russell Square, W.C.1.

Paper:—

The Accountant, Gee & Co., Ltd., 28, Basinghall Street, E.C.2. Weekly, 9d.

Political Work

Applications must in every case be made to the Women's Organisation at the various Party Headquarters.

Conservative: Conservative and Unionist Central Office, Palace Chambers, Bridge Street, S.W.1.

Liberal: Women's National Liberal Federation: 41, Parliament Street, S.W.1.

Labour: The Labour Party, Transport House, Smith Square, S.W.1.

Secretarial Work

The various training colleges and schools place a proportion of their own students.

Application should be made to:—

The Central Employment Bureau, Appointments Department, 54, Russell Square, W.C.1.

Paper:—

Women's Employment, 54, Russell Square, W.C.1. 1st and 3rd Fridays, 3d.

Social Work.

For general information consult:—

The Secretary, Charity Organisation Society, Denison House,
296, Vauxhall Bridge Road, S.W.1.

Care Committee Work

London County Council vacancies are always advertised in the
L.C.C. Gazette and the Daily Press, and applications are not
considered unless in reply to such advertisements.

Child Welfare—*See Child Welfare, p. 9.*

Girls' Club Work

Information may be obtained from:—

The Secretary, National Council of Girls' Clubs, Hamilton House,
Bidborough Street, W.C.1.

The Secretary, Y.W.C.A., Great Russell Street, W.C.1.

House Property Management

Information may be obtained from:—

The Society of Women Housing Estate Managers, 13, Suffolk
Street, S.W.1.

Teaching Blind, Deaf, Dumb, Mentally Defective

See under Teaching.

Welfare Work (Industrial)

Information may be obtained from:—

The Organiser, Women's and Girls' Dept., Industrial Welfare
Society, 14, Hobart Place, S.W.1.

The Secretary, Institute of Labour Management, Terminal House,
Grosvenor Gardens, S.W.1.

Papers:—

Industrial Welfare and Personnel Management, 14, Hobart Place,
S.W.1.

Labour Management, Terminal House, 52, Grosvenor Gardens,
S.W.1.

Welfare Work (Mental)

Information may be obtained from:—

The Hon. Sec., Central Association for Mental Welfare,
24, Buckingham Palace Road, S.W.1.

Women's Institute Work

Information may be obtained from:—

National Federation of Women's Institutes, 39, Eccleston Street,
S.W.1.

The Townswomen's Guilds, 4, Gt. Smith Street, S.W.1.

Papers:—

Home and Country, 39, Eccleston Street, S.W.1. Monthly, 2d.

The Townswoman, 4, Gt. Smith Street, S.W.1. Monthly, 2d.

For information in regard to social work as a whole, application
should be made to:—

The Central Employment Bureau and Students' Careers
Association, 54, Russell Square, W.C.1.

The National Council of Social Service, 26, Bedford Square,
W.C.1.

Paper:—

Women's Employment, 1st and 3rd Fridays, 3d.

The Teaching Profession.

Agencies to be consulted:—

Messrs. Gabbitas, Thring & Co., 36, Sackville Street, W.1.

Messrs. Truman & Knightley, 61, Conduit Street, W.1.

The Joint Agency for Women Teachers, 29, Gordon Square,
W.C.1.

Cicely C. Wright, Ltd., 50, Great Russell Street, W.C.1.

Secondary School Vacancies (Public or Private)

Papers:—

The Times Educational Supplement. Weekly, 3d.

Education, 44, Russell Square, W.C.1. Weekly, 2d.

The Spectator, 99, Gower Street, W.C.1. Weekly, 6d.

The Times. 2d.

The Morning Post. 1d.

The Daily Telegraph. 1d.

L.C.C. Gazette, P. S. King & Son, 14, Great Smith Street, S.W.1.

Weekly, 2d. (County of London only.)

The Journal of Education, 3, Ludgate Broadway, E.C.4.
Monthly, 8d.

For all appointments under the London County
Council as Educational Authority for the
Administrative County—

Public Elementary, Nursery, Central and Trade Schools, Evening
Institutes, Special Schools for the Blind, Deaf, Dumb,
Mentally and Physically Defective, Domestic Science,
Physical Culture and Needlework, see *L.C.C. Gazette*,

P. S. King & Son, 14, Great Smith Street, S.W.1, weekly, 2d, and Daily Press.

NOTE.—The L.C.C. do not consider applications unless they are made in reply to advertisements in the *L.C.C. Gazette* or the Daily Press.

Elementary Schools (other than London)

Papers:—

The Times Educational Supplement. Weekly, 3d.
Education, 44, Russell Square, W.C.1. Weekly, 2d.
The Schoolmaster, Hamilton House, Mabledon Place, W.C.1. Weekly, 2d.
The Schoolmistress, 11, Montague Street, W.C.1. Weekly, 3d.
Journal of Education, 3, Ludgate Broadway, E.C.4. Monthly, 8d.

Kindergarten, Montessori, and Nursery Schools, Parents' National Educational Union

For posts consult:—

Agencies (see p. 19, and
Froebel Society, Teachers' Registry, 28, Little Russell Street, W.C.1.
Parents' National Educational Union, 26, Victoria Street, S.W.1.
International Montessori Society, Teachers' Employment Bureau, Studio House, Rosslyn Hill, N.W.3.
Nursery School Association of Great Britain, 29, Tavistock Square, W.C.1.

Papers:—

The Parents' Review (P.N.E.U.), 26, Victoria Street, S.W.1. Monthly, 9d.
The New Era, 29, Tavistock Square, W.C.1. Monthly, 6d.

Art, Domestic Science, Music, Physical Culture

Consult papers above, according to post required.
Consult agencies according to post required.

Governesses (Private)

For posts consult:—

Governesses' Benevolent Institution, 58, Victoria Street, S.W.1.
Miss Hartopp Nash, Hawtrey Educational Office, 170, Piccadilly, W.1.
Miss Lennox Carr, 35, Old Bond Street, W.1.
Mrs. Boucher, 6, Basil Street, S.W.3.
Catholic Women's Employment Bureau, 141, Victoria Street, S.W.1.
The Ladies' League, 118, New Bond Street, W.1.

Papers:—

The Times. 2d.
The Morning Post. 1d.

Teaching Overseas

For information apply:—

Society for the Oversea Settlement of British Women, Caxton House, Tothill Street, S.W.1.
National Union of Students of the Universities and University Colleges of England and Wales, 3, Endsleigh Street, W.C.1.

Teachers of the Deaf, Blind and Mentally Defective (other than L.C.C.)

Information may be obtained from:—

National Institute for the Deaf, 105, Gower Street, W.C.1.
The Faculty of Education, University of Manchester.
National Institute for the Blind, 224, Great Portland Street, W.1.
Metropolitan Association for the Care of the Blind, 49, Denison House, 296, Vauxhall Bridge Road, S.W.1.
Central Association for Mental Welfare, 24, Buckingham Palace Road, S.W.1.

Papers:—

The Deaf

The Teacher of the Deaf (published every two months), Hill & Ainsworth, Glebe Street, Stoke-on-Trent. 1s.
The Schoolmaster, Hamilton House, Mabledon Place, W.C.1. Weekly, 2d.
The Schoolmistress, 11, Montague Street, W.C.1., weekly 3d

The Blind (Home Teaching).

The New Beacon, National Institute for the Blind, 224, Great Portland Street, W.1. Monthly, 3d.

Mentally Defective

The Times Educational Supplement. Weekly, 3d.
Education, 44, Russell Square, W.C.1. Weekly, 2d.

Information regarding recommended Training Institutions may be obtained from the Classified List in

“WOMEN'S EMPLOYMENT.”

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For particulars apply:—NURSING DIRECTOR,
M.T.S., Cromwell House, Highgate, London, N.6.

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Full particulars from:—

The Matron, 30-32, Highbury Grove,
London, N.5.
Telephone: Canonbury 1366.

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