## PA 104

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1977

## Business Statistics Office

## Business Monitor

Report on the Census of Production

## Petroleum and natural gas

## Business Monitor

Petroleum and natural gas

Presented by the Secretary of State for Industry
to Parliament in pursuance of the Statistics of Trade Act 1947 ( 10 \& 11 Geo. 6 Cha. 39 sec 7)

Report on the Census of Production 1977

Special Note for Purchasers
ommencing with the 1971 Census, the Census of
Production reports are being numbered in a uniform
eries embracing all industrial inquiries in the Busines
Monitor series. These Business Monitors have a code
(for production) oollowed first by A) or (monthly)
and then by a number indicating the minimum list
heading, or sub-division of a minimum list heading, of
the Standard Industrial Classification (revised 1968).
The Census of Production (PA) reports are available
on standing order (details on application to Her
Majesty's Stationery Office, P.O. Box 569, London
SE1 9NH. Telephone 01-928 6977), although they are
not included in the global subscription arrangement
not included in the global subsc.
for the Business Monitor series.
Government Statistical Service
A service of statistical information and advice is
provided to the Government by specialist staffs
employed in the statistics division of individual
Departments. Statistics are made generally available
through their publications and further information and advice on them can be obtained from the Departments concerned.

Enquiries:
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Telex 497121 BSORPT G

List of Industry Reports, etc.

| PA1001 | Introductory notes | E | Electrical equipment for motor vehicles, cycles and aircraft |
| :---: | :---: | :---: | :---: |
| PA101 | Coal mining ${ }^{\text {Stone and slate quarry }}$ (ing and mining | PA369.2 ${ }^{\text {P }}$ | Primary and secondary batteries |
| PA103 | Chalk, clay, sand and gravel extraction |  |  |
| PA104 | Petroleum and natural gas | PA370 S | Shipbuilding and marine engineering |
| PA109 | Miscellaneous mining and quarry ing | PA380 W | Wheeled tractor manufacturing |
| PA211 | Grain milling | PA381.1 | Motor vehicle manufacturing |
| PA212 | Bread and flour contectionery | PA381.2 | Trailers, caravans and freight containers |
| PA213 | ${ }^{\text {Biscuits }}$ Bacon curin, meat and fish products | PA382 | Motor cycle, tricycle and pedal crcle manufacturing |
| PA215 | Milk and milk products | PA383 |  |
| PA216 | Sugar |  | wagons and trams |
| PA217 | Cocoa, chocolate and sugar confectionery Fruit and vegetable products | PA390 | Engineers' small tools and gauges |
| PA219 | Animal and poultry foods | PA391 | Hand tools and implements Cutlery spoons, forks and plat tableware, etc. |
| PA221 | Vegetable and animal oils and fats | PАЗ93 | Bolts, nuts, screws, rivets, etc. |
| PA229.1 | Margarine | PA394 | Wire and wire manufactures |
| PA229.2 | Starch and miscellaneous foods | PA395 | Cans and metal boxes |
| PA231 | Brewing and malting | PA396 | Jewellery and precious metals |
| PA232 | Soft drinks Soitit distiling and compounding | PA399. 1 | Metal furniture |
| PA239.1 | Spirit distilling and compounding | PA399, | forgings, |
| ${ }_{\text {PA240 }}$ | Tobacco | PA399.6 | Metal hollow-war |
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| PA263 | Lubricating oils and greases | PA413 | Weaving of cotton, linen and man-made fibres |
| PA271.1 | Inorganic chemicals | PA414 | Woollen and worsted |
| PA271. 2 | Organic chemicals | PA415 | Jute |
| PA271. | Pharmaceutical chemicals and preparations | PA416 | Rope, twine and net |
| PA272 | Toilet preparations | PA417.1 | Hosiery and other knitted goods |
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| PA275 | Soap and detergents | PA419 | Carpe |
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| PA277 | Dyestuffs and pigments | PA422.2 | Canvas goods and sacks and other made-up tex |
| PA278 | Fertilizers | PA423 | Textile finishing |
| PA279.1 | Polishes ${ }^{\text {Formulated adhesives, gelatine, etc. }}$ | PA429.1 | Asbestos |
| PA279.3 | Explosives and firew | PA429.2 | Miscellaneous textile indu |
| PA279.4 | Formulated pesticides, etc. | PA431 | Leather tanning |
| PA279.5 | Printing ink | PA433 |  |
|  | Photographic chemical materials | PA441 | Weatherproof outerwear |
| PA311 | Iron and steel (general) | PA442 | Monen's and girls' 'tailored out |
| PA312 | Steel tubes | PA444 | Overalls and men's shirts, underwear, etc. |
| PA313 | Iron castings, etc. | PA445 | es, lingerie, infants' wear, |
| PA321 | Aluminium and aluminium alloys | PA446 | Hats, caps and millinery |
| PA322 | Copper, brass and other copper alloys | PA449.1 | Corsets and miscellaneous dress industries |
| PA323 | Miscellaneous base metals Agricultural machinery (except tractors) | PA449. 2 | Gloves |
|  | Metal-working machine tools | PA450 | Footwear |
| РАЗ33. 1 | Pumps | PA461.1 | Refractory goods |
| PA333.2 | Valves | PA461.2 | Pottery |
| PA333.3 | Compressors and fluid power equipment | PA463 | Glass |
| PA334 | Industrial engines | PA464 | Cement |
| PA336 | Construction and earth-moving equipment | PA469.1 | Abrasives |
| PA337 | Mechanical hand ling equipment | PA471 | Timber |
| PA338 | Office machinery | PA472 | Furniture and upholstery |
| PA339. 2 | Printing, bookbinding and paper goods machinery | PA473 | Bedding, etc. |
| РАЗ39. 3 | Refrigerating machinery, space-heating | PAA74 | Shop and ofice erting baskets |
|  | ventilating and air-conditioning equioment | PA479 | Miscellaneous wood and cork ma |
| PA339.5 | Scales and weighing machinery and portable | PA481 | Paper and board |
| PA339.7 | Food and drink processing machinery and | PA482. | Cardooard boxes, cartons and fer associated materials |
|  | packaging and botting machiner | PA483 | Manufactured stationery |
| PA341 ${ }^{\text {Pa }}$ | Industrial (including process) plant and steelwork | PA484.1 | Wallcoverings matactures of paper and |
| PA342 | Ordnance and small arms |  | Printing, publishing of newspapers and periodica |
| PA349.1 | Ball, roller, plain and other bearings |  | d printing and publishing |
| PA3451. | Protograhic and document copying equipment | 91 | Rubber lastics floorcovering, leathercloth, etc. |
| PA352 | Watches and clocks | PA492 | Linoleum, plastics |
| PA353 | Surgical instruments and appliances | PA494.1 | Toys, games and children's carriages |
| PA354 |  |  | Sports equipment |
| PA362 |  |  | Miscelianeous stationers |
| PA363 | Telegraph and telephone apparatus and |  | Musical ins |
|  | equipment |  | facturing indus |
| PA364 PAB64 | Radio and electronic components | PA500 | Construction |
| PA365. 2 | 2 Broadcast receiving and sound reproducing | PA601 | Gas Electricity |
|  | equipment Electronic computers | PA60 | Water supply |
| PA367 | Radio, radar and electronic capital goods |  | Summary tables |

PA368

## and aircraft

PA369.2 Primary and secondary batteries
PA369.4
Electric lamps, electric light tittings, wiring
PA370 Shipbuilding and marine engineering
PA 380 Wheeled tractor manufacturing
PA3831.1
Motor vehicle manufacturing
Trailers, caravans and freight containers Motor cycle, tricycle and pedal cycle manufacturing
Aerospace equipment manufacturing and repairing Locomotives, railway track equipment, railway carriages, wagons and trams
Engineers' small tools and gauges Hand tory, spoons, forks and plated tableware, etc. Bolts, nuts, screws, rivets, etc.
Wire and wire manufactures
Cans and metal boxes
Jewellery and precious metals
Drop forgings, etc.
Miscellaneous metal manufacture
Production of man-made fibres
Spinning and doubling on the cotton and flax system

Jute twine and net Hosiery and o
Warr knitting
Lace
Lace
Carpets

Canvas goods and sacks and other made-up textiles
Asbestos Leather (tannin
Fur Weatherproof outerwear
Men's and boys' tail oreal outerwear Women's and giris' tailored outerwear Dresses, lingerie, infants
Hats, caps and millinery
Corsets and miscelianeous dress industries Footwe

Retractory goods
Biid ing bricks and non-refractory goods
Pottery
Glass

Timber
Funniture and upholstery
Shop and office fittin
Miscellaneous wood and cork manufactures
Cardboard boxes, cartons and fibre-board packing cases
Packaging products of paper and associated materials Packaging products on
Manutactured stationery
Miscellaneous manufactures of paper and board
Printing, publ ishing of newspapers and periodicals
General printing and publishing
Rubber
Linoleu
Trushes and brooms
ports equioment
Miscellaneous stationers' goods
Plastics products
Musical instruments
Gas
Electr
$\begin{array}{ll}\text { PA603 } & \text { Water supply } \\ \text { PA1002 } & \text { Summary tables }\end{array}$

A 104 PETROLEUM AND NATURAL GAS
he information in this report relates to the Petroleum and natural gas industry, minimum list heading. 104 in the Standard Industria Classification (revised 1968). The activities of the industry include:-
Exploration for and extraction of petroleum on land and offshore; 'petroleum' in this context includes mineral oil, natural gas and natural gas condensates. The Heading includes the activities of holders of petroleum exploration and production licences. Also included are the activities of licencees' contractors and agents providing services unique to this industry and not allocable to any other Heading in the
classification, e.g. well drilling, seismic surveying specifically for petroleum deposits and offshore pipelaying. (The provision of other
services, e.g. manufacturing, repairing, catering, transport, procurement or hiring should be included in the appropriate Headings elsewhere in the classification.) Mining and retorting of oil shale are included under this heading: also included is the operation of land terminals for stabilisation,
separation and storage, and of offshore or land pipelines between well-head and terminal. Other land pipelines are classified to Heading 262 if feeding a refinery, Heading 601 if part of the distribution of gas or Heading 811 if part of the distribution of fuel
report relates to Great Britain and the United Kingdom Continental Shelf. The tables include information provided by the Departments of ergy and Employment and the Central Statistical Office

In interpreting the data in the tables it is essential to bear
in mind the notes and definitions which commence on page (iii).

## table 1

PA104
Output and costs 1973-1977

|  | Unit | 1973 | 1974 | 1975 | 1976 | 1977 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Sales of petroleum and goods produced | $£^{\prime} 000$ | .. | .. | .. | 903,110 | 2,544,019 |
| Exploration and other work done, and services rendered (a) | " |  |  | . | 98,943 | 103,389 |
| Goods merchanted or factored | " | .. | . | . | 669 | 112 |
| Total sales and work done | " | . | .. | .. | 1,002,722 | 2,647,520 |
| Increase during year, work in progress and goods on hand for sale | " |  |  | 7,066 | 14,400 | 2,900 |
| Gross output | " | 153,459 | 199,457 | 296,951 | 1,017,122 | 2,650,420 |
| Purchases of materials, goods and services for exploration and operating activities (b) | " | 29,149 | 182,744 | 300,605 | 447,902 | 599,931 |
| Royalties etc: due or payable | " | 11,753 | 18,925 | 23,539 | 75,000 | 233,700 |
| Gross value added | " | 112,557 | -2,212 | -27,193 | 494,220 | 1,816,789 |
| Total employment (c) | Thousands | 2.2 | 4.6 | 5.4 | 7.2 | 8.5 |
| Wages and salaries (d) | £'000 | 6,428 | 14,000 | 21,000 | 38,588 | 63,028 |

(a) Prior to 1976, receipts for exploration work undertaken outside the United Kingdom mainland and Continental Shelf were not included.
(b) Prior to 1974, costs associated with exploration were not included.
(c) Average number employed (full and part-time; see table 3). 1977 figure estimated.
(d) The cost of employers' contributions to national insurance, graduated pensions, other pensions and welfare schemes and the running costs The cost of employers' contributions to national insurance, gra
of canteens, is estimated for the industry at $£ 6,000$ thousand.
apital expenditure, 1973-1977
All United Kingdom establishmen


The figures in this table differ from those published elsewhere for Gross Domestic Fixed Capital Formation of the industry. Imported items are included in capital formation when they arrive in this country. In most cases this happens during the same period as payment is made. However, for items with a lengthy construction period, eg. off shore platforms, expenditure may be spread over several years, causing the two series to diverge.
Capital expenditure in respect of fields where production had not commenced before the end of the year is included
Including offshore production platforms, production and appraisal wells, tanker offshore loading systems, pipelines and terminal The cost of installing these items is also included.
Including platform modules and equipment and their installation.

TABLE 3
Percentage
Prcentage analysis of employees, by full and part-time employment and sex, 1977(a)

| $\frac{\text { Full-time }}{\text { per cent }}$ | $\frac{\text { Part-time }}{\text { per cent }}$ |  |
| :--- | :--- | :--- |
| 85 | - | $\frac{\text { All employees }}{\text { per cent }}$ |
| 85 | 1 | 85 |
| 14 |  | 15 |

Source: Department of Employment
The percentages relate to the numbers employed (excluding working proprietors) in the United Kingdom at mid-June, 1976
because 1977 information is not yet available.

Notes
These notes give the main information needed for interpreting the figures in the industry Business
Monitors: more detailed information about the census is given in a separate Business MonitorPA 1001 (Introductory Notes) of the Report on the
Census of Production, 1977.
general information
Changes made for 1977
Changes made for 1977 is in line with similar
The Census for 1977 is inquiries being conducted in other member countries of the European Economic Communities. There was a
small number of changes in the scope of the small number of changes in the
industry reports compared with 1976 .
Specific changes are explained in the introductions
to the industry reports or by footnotes to the to the
tables.
Suppression of information relating to individual undertakings
Section $9(5)(b)$ of the Statistics of Trade Act 1947 states - "The following provisions shall have effect with respect to any report, summary or other
communication to the public of information obtained communication to the pubic of information obrained in complling any such report, summary or commun-
ication the competent authority shall so arrange ication the competent authority shall so arrange
it as to prevent any particulars published it as to prevent any particulars published
therein from being identified as being particulars relating to any individual person or
undertaking except with the previous consent in undertaking except with the previous consent in
writing of that person or the person carrying on writing of that person or the person carrying on
that undertaking, as the case may be; but this provision shall not prevent the disclosure of the
total quantity or value of any articles produced, sold or delivered; so, however, that before shall have regard to any representations made to them by any person who alleges that the disclosure thereof would enable particulars
relating to him or to an undertaking carried on by him to be deduced from the total disclosed." if a figure involved disclosure the contributor concerned was sometimes asked to give permission
for its publication. In the majority of cases for its publication. In the majority of cases
permission was given. When it was refused and permission was given. When it was refused and has been suppressed, either by combining it with
other figures, or as in the regional tables, by other figures, or as in the
omitting the figure al together.

Symbols used
The foll lowin
The following symbols are used throughout the PA

- not avallable
nil or less than half the final digit shown
figures cannot be shown owing to the risk of
disclosing information about individual
enterprises
revised
Rounding of figures
Figures in the tables have, where necessary, been rounded to the nearest final digit. Where figures have been so rounded, the sum of the constituen
items may not al ways agree exactly with the total tems may not always agree exactly with the total
shown.

Industrial classification
The United Kingdom Standard Industrial Classification (SIC) was first issued in 1948 and
was subsequently revised in 1958 and 1968. it exists to promote uniformity and comparability in
the official statistics of the United Kingdom. the official statistics of the United Kingdom.
The general principles followed are those of the

International Standard Industrial Classification of all Economic Activities of the United Nations
statistical Office but the United Kingdom Sic statistical office but the United Kingdom sus
reflects the organisation and structure of industry and trade as it exists in the United Kingdom,
The SIC is a classification by activity and is not a commodity classification. However, an index of
all commodity headings for which sales data are al commodity headings for which sales data
provided in the Quarterly Business Monitors, published in Business Manitor PQ 1000.

Statistical units
The statistical unit for the purpose of the Census is the establishment which is defined in the SIC
as the smallest unit which can provide the information normally required for an economic census,
mat ex example, employment, expenses, turnover
for examer for example, employment, expenses, turnove
capital formation. Usually the principal activ ties carried on in an establishment fall within
single single heading of the classification (eg steel
making or sugar refining). Typically the establishment embraces all the activities carried on at a single address eg a mine or a factory,
including those which are ancillary to principal activities. are Frequently distinct
activities characteristic of differ activities characteristic of different industries are not classified separately and the whole
establishment is classified according to the activity. activity. provided for each activity, each is taken can be provided for each activity, each is taken
to constitute a separate establishment. Sometimes activities which are conducted as a single business are carried on at a number of addresses,
Where this is so, businesses are asked to provide the full range of separate information in respect of each address, whether or not the activities are different. Their activities may, however, be integrated to such an extent that latyer case the establishment is defined to cover the combined activities at these addresses (termed
units). Separate figures are obtained employment and net capital expenditure at unit in order to compile regional tables. Efforts are made by the Business Statistics Office (BSO) to ensure, by negotiating with respondents that the return from an establishment does not
cover local units or addresses in more than one of the countries of the United Kingdom.
Further information about the stat
Further information about the statistical appeared in an article "The statistical unit
business inquiries" in statistical News No May 1971.
Establishments are asked to exclude from thei returns particulars relating to any department no engaged in production eg merchant ing, transport
warehousing, for which they keep a separate set of accounts. Transfers of goods produced to suc departments are treated as sales and respondent are asked to value them as far as possible as accounts are not kept they are asked to include
details of all these activities in their return. details of all these activities in their return
Particulars relating to head offices mai Particulars relating to head of the produc
engaged in the administration of the census
units within the scope of included. Where more than one return was made the information in restioned among them.
for certain purposes in the annual censuses production (especially the enterprise analyses
Business Monitor PA 1002) related establishments Business Monitor PA 1002) related establishments are combined. For these purposes an enterpris
group may be defined as a business consisting either a single establishment or two or mor establishments under common ownership or contr ringing together establishments into enterne groups is also necessary for the purpose
ensuring that there will be no disclosure of





## HE REGI STER



 nor keeping the register continuously up-to-date
or act as a check on its detail and structure.
or the establishments on the register making or the establishments on the register making
eturns to the quarterly innuiries, the industrial
classification is derived from an analysis of their classification is derived from an analysis of the ir
sales of commodities and is reviewed annually. sales of commodities and is reviewed annually.
mployment data are entered on the register from
moturns to the annual census of production. returns to the annual census of production. In
cases where an establishment does not make a return cases where an estab thnment does not make a return
to these inquir ies the employment data are based
on information provided by the Department of mployment from the annual censuses of employment.
tew additions to the register are obtained from lew additions to ine register are obtained from
bariius sources including Companies Reg istration
ffice and the Department of Employment. The 1973 ffice and the Depar tment of Employment. The 1973
finance ACt al lows HM Customs and Excise to pass to
the BSO Iists of businesses reg istered for VAT. the BSO
Informatio
improve th
are sought directly, from whew bucessary, details
which cease to trade are removed from the Units
wive
egich cease
encreasing
line
Increasi
Departmen
BSO inq
register
ing use of the information obtained from the
ent of Employment, HM Customs and Excise and egister, better, estimates, particularly of numbers of
smaller establishments

Coverage
A return
return was required in the 1977 Census from each
stablishment with 20 or more employees. sstablishment with 20 or more employees. Each
stablishment is classified to an industry, as defined in the sIC, whose principal industry, as
products form the major part of the establishment's sales.

## ERMS USED IN THE CENSUS REPORT

verage number employed
stabl ishments were required to state the number of ersons on the payroll on average during the year a) ayees. Separate figures were required for:
a) administrative, technical and clerical employees
all other
verages could be calculated from the figures
elating to the last week of each calendar month. he figures include persons engaged on merchanting factoring and canteen workers where particulars
respect of these activities could not be axcluded from the return.

## Enployees

Include dirative, technical and clerical employees solary or commission, managers and works foremen;
cester research and design employees (other than opera-
tives); draughtsmen, editorial staft staff, travellers and all office employees.
Operatives including all other classes of employees, peratives include all other classes of employees,
that is, broadly speaking, all manual wage earners. They include operatives employed in power starners.
Transp,
transport (including roundsmen), warehouses,
transport (including roundsmen), warehouses,
stores, shops and canteens, inspectors, maintenance
Horkers and cleaners. Operatives engaged in
outside work of erecting, fitting etc are also Capital expenditure
Capital expenditure during the year in respect of
manufacturing units where production had not manufacturing units where production had not
started before the end of the year is included started before the end of the year is included.
Establishments were asked not to deduct from the value of capital expenditure amounts received or expected to be received in grants or al lowances
from the Government or any statutory body from the Government or any statutory body or local
authority. Establishments with 100 or more
employees were asked to include a total net employees were asked to include a total net
capital expenditure figure for each calendar year.
(a) New building work

This represents the cost incurred during the year
of new building and other constructional work to be used in connection with the business covered by the return. The value is that charged to capital expenditure on new buildings and on the extension or reconstruction of old buildings, the value of works of a capital nature carried out by the estab-
| ishments's own staff and the cost of any newly lishments's own staff and the cost of any newly
constructed buildings purchased. Figures shown include legal charges, stamp duties, agents'
commissions, etc.
(b) Land and existing buildings purchased and the capital capital cost of freeholds for leaseholds acquired (excluding the value of assets acquired in taking over an existing
business), and the amounts receivable for freeholds or leaseholds disposed of. The value is that
charged to capital account during the year of return.
(c) Plant, machinery and vehicles etc
The items shown are the value of plant and The items shown are the value of plant and
machinery and of vehicles acquired, both new and machinery and of vehicles acquired, both new and
second-hand, and the amount received for items disposed of during the year. The value of plant
and machinery acquired includes plant, etc which firms produced for the ir own use in connection with plant, etc acquired is the expenditure charged to capital account during the year of return less any
discounts recelved, but including the cost discounts received but including the cost of
transport and instaliation. Deductible value added tax is excluded but non-deductible value added tax on motor cars acquired is included. No deduction is made for depreciation, amortization or
obsolescence. The proceeds of items disposed of or
during the year exclude amounts written-off for
items scrapped. items scrapped.
Cost of industrial services
This includes amounts payable to other firms for mork done on materials supplied by the establish(including those in respect of rented maildings) and amounts paid to other firms for contracts which
have been sublet.

Cost of non-industrial services
This includes rents of industrial and commercial
buildings, hire of plant, machinery and vehicles (excluding vehicles hired with drivers), commercial insurance premiums, bank charges and amounts paid for professional services, post office services,
transport (within the United Kingdom), advertising transport (within the United Kingdom), advertising
etc. Amounts payable on royalties for the right to use patents, trademarks, copyrights etc, manufacturing, mining and quarrying rights and
technical "know-how" are al so included.

Gross oup
n the calculation of gross output the value of otal sales and work done is increased by the rise
(or reduced by the fall) during the year in the value of work in progress and goods on hand for sale.
Net output, a customary census measure, is calculaed by deducting from gross output the cost of all, during the year of stocks of materials etc) and the cost of industrial services received, and here applicable, duties etc.

Net output per head
Net figures of net output per head are derived by
The fividing the net output by the average number of
dit ividing the net output by the average number of activities covered by the returns, including peratives, administrative, technical and clerical mployees.

Gross value added at factor cost
Gross value added at factor cost is calculated by educting from net output the cost of nonplant, machinery and vehicles cexcluding vehicles hired with drivers), commercial insurance premiums, bank charges and amounts paid for professional services, post office services, transport (within
the United Kingdom) and advertising, rates excluding water rates) and the cost of ilcensing notor vehicles. This estimate of gross value added approaches more closely than census net output to
the definition of net output or value added in national accounts statistics.
Gross value added at factor cost per head The figures of gross value added at factor cost per by the average number of persons employed (full and part-time) on all activities covered by the returns, including operatives,
technical and clerical employees.

Purchases
Purchases
Purchases include the cost of raw materlals, components, semi-manufactured goods and workshop tools not charged to capital account; of packaging naterlals of all types; of stationery and printed materials to be used by the establishment or given out to other establishments for the production of machinery or other capital tiems for the estab-
Iishment's own use; of materials for use by the lishment's own use; of materials for use by the
establlishment when working on goods supplied by customers; and of food, etc for any canteen covered by the establishment's return. Transfers
of goods to the establishment from another of goods to the establishment from another
department of the same firm not covered by the establishment's return are included at a cost corresponding to the estimated selling value recorded by the other department. Amounts payable
to transport firms or credited to the firm's own to transport fearms or crected to tory of materials are excluded, as are all purchases of machinery and plant charged to capital account. Purchases of
goods for merchanting or factorling have been goods for merchanting or factoring have been
col lected separately since 1973. The values shown exclude VAT. They include, in addition to the actual purchase price, the value of packaging
material charged to the establishment. The value material charged to the establishment. The value
of returned goods or packaging material returned of suppliers and any trade discounts are excluded. Materlals purchased duty-pald are included at
their duty-paid value, less any drawback, rebate, their duty-paid value, less any drawback, rebate,
etc. The cost of transport is included only if it is included with the purchase price in the firm's

Imported goods are included at the ir
full delivered cost. If in the firm's accounts the transport from docks or airport is not included in the cost of goods purchased, the cost
is entered at cif plus duty (if applicable), Is entered at cif plus duty (has apparcable).
Leasing, renting and hire purchase charges are Leasing,
excluded.
Sales of goods produced etc Sales for the purposes of the annual censuses
means deliveries on sale made by establishments in Great Britain and the United Kingdom Continental Shelf covered by the return. Sales of goods made for these
establishments by establishments by other establishments from
materials given out to them and sales of waste products are included. New building work and machinery or other capital items produced by
establishments for hiring out ot leasing ay establishments for hiring out of leasing are
regarded as sales, the value included in the return being that, adopted in the establishments capital asset accounts. Forward sales and canteen the inquiry are included irrespective of when the goods were manufactured. Goods produced in one establishment and transferred either to anclllary departments not engaged in production for whic there are separate accounts, or to another establishment of the same firm not covered by the return, are treated as sales by the producing
establishment and value as far as possible as they had been sold to an independent purchaser. Goods transferred to wholesale or retail selling ropt se valued on the same hasis kept are valued on the same basis. talue" defined as sales is the "net sel ing charged to customers whether on an ex-works or elivered basis, after any trade discounts and agents' commissions have been deducted. The cost cases is included.
Receipts for work done and industrial service rendered
Figures for work done represent the amount charge for work carrled out on materials supplled by customer and include the value of any material his heading include repalr and jobbing work rection and installation of plant and machinery exploration work, and research and development. dustrial services rendered include repairs and maintenance, Installation work, and technica Capital goods produced for establishments own use his includes all work of a capital nature carr out during the year by the establishments'
staff for their own use.
on-industrial services rendered
This includes rents received for commerclal industrial burkings, amounts charged for and amounts charged to other organisations provision of transport. It also includes amoun recelved for the righ to use patents, trademar opyrights etc, manufacturing, mining and quarr such staff facllitles as canteens.
Goods merchanted or factored
erchanted goods are those (excluding cant sales) sold without having been suble
manufacturing process by the seller.

Stocks and work in progress
values are given of stocks of goods on hand
sale at the end of the year of return and of
change during the year, including any stocks of
goods held for merchanting or factoring. Work in progress is defined as materials which have been partially processed by the establishment but which
are not usually sold or transferred to another are not usually sold or transferred to another yalues include the cost of materials consumed and abour used, together with a margin of overhead
and profits. Progess payments made to subcontractors are excruded and progress payments
ceceived from other organisations are not rece ived
deducted. lages and salaries These are amounts paid during the year to
operatives and to administrative, technical and clerical employees. The values shown include all overtime payments, bonuses, commisslons and hol liday
pay, whether paid regularly or not, and no paljuction is made for incore tax, insurances,
deduct
contributory pensions etc. The value of redundancy
payments payments less any amounts realue of redundancy
reimbursed from
fovernment sources is included payments in kind, travelling expenses etc is
oxcluded.
mployers' insurance and wel fare contributions national insurance (and/or earnings related to contributions under the Social Security Pensions
Act, 1975) and commercial insurance Act, 1975) and commercial insurance premiums to
provide pensions, superannuation or other retirement benefits, sickness benefits, personal or employees or former employees or their depenantso Contributions to the running costs of social centres, children's and hollday
etc for employees, former employees and etc for employees, former employees and
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