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CARLIFFE AND ECONOMIC SCIENCE

## **Business Monitor**

A publication of the Government Statistical Service

Report on the Census of Production

Food and drink processing machinery



Department of Trade and Industry
Business Statistics Office

#### **Special Note for Purchasers**

Commencing with the 1971 Census, the Census of Production reports will be numbered in a uniform series embracing all industrial inquiries in the Business Monitor series. These Business Monitors will have a code P (for production) followed first by A (indicating that it is an annual series) or Q (quarterly) or M (monthly): and then by a number indicating the minimum list heading, or sub-division of a minimum list heading, of the Standard Industrial Classification (Revised 1968).

The Census of Production (PA) reports are available on standing order (details on application to Her Majesty's Stationery Office, P.O. Box 569, London SE1 9NH. Telephone 01-928 6977), although they are not included in the global subscription arrangements for the Business Monitor series.

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# A339.7 Business Monitor

A publication of the Government Statistical Service

Report on the Census of Production

### Food and drink processing machinery

Presented by the Department of Trade and Industry to Parliament in pursuance of the Statistics of Trade Act 1947 (10 & 11 Geo. 6 Cha. 39 sec 7)

Department of Trade and Industry **Business Statistics Office** 

London: Her Majesty's Stationery Office 1974

of the industry include: -

PA368 Electrical appliances primarily for domestic use PA369 Miscellaneous electrical goods PA1001 Introductory Notes Coal mining
Stone and slate quarrying and mining Shipbuilding and marine engineering Chalk, clay, sand and gravel extraction Petroleum and natural gas Wheeled tractor manufacturing PA103 PA380 Motor vehicle manufacturing
Motor cycle, tricycle and pedal cycle manufacturing PA381 PA104 PA109.1 Metalliferous mining and quarrying Manufacturing and repairing aerospace equipment Locomotives, trams, railway carriages, wagons and PA109.3 Salt and miscellaneous non-metalliferous mining and PA383 PA384 quarrying Grain milling track equipment PA212 PA213 Bread and flour confectionery PA390 Engineers' small tools and gauges Hand tools and implements Cutlery, spoons, forks and plated tableware etc. Biscuits Bacon curing, meat and fish products
Milk and milk products PA393 Bolts, nuts, screws, rivets etc.

PA215 Milk and milk products
PA394 Wire and wire manufactures
PA395 Wire and wire manufactures
PA396 Cans and metal boxes
PA397 Cocoa, chocolate and sugar confectionery
PA398 Fruit and vegetable products
PA399 Jewellery and precious metal
PA399 Jewellery and precious metal
PA399 PA399 Drop forgings etc.
PA399.1 Margarine
PA399.6 Metal hollow-ware

PA229.1 Margarine
PA229.2 Starch and miscellaneous foods
PA399.8 Miscellaneous metal manufacture
PA391.8 Brewing and malting
PA231 Soft drinks
PA232 Soft drinks
PA239.1 Spirit distilling and compounding
PA239.2 British wines, cider and perry
PA240 Tobacco
PA399.8 Miscellaneous metal manufacture
PA411 Production of man-made fibres
PA412 Spinning and doubling on the cotton and flax systems
PA413 Weaving of cotton, linen and man-made fibres
PA414 Woollen and worsted
PA415 Jute

PA240 Tobacco PA415 Jute
PA261 Coke ovens and manufactured fuel PA416 Rope, twine and net
PA262 Mineral oil refining PA417 Hosiery and other knitted goods
PA271.1 General chemicals (inorganic) PA419 Carpets

PA271.2 General chemicals (organic)
PA421 Narrow fabrics
PA421.3 Miscellaneous general chemicals
PA422.1 Made-up household textiles
PA4272 Pharmaceutical chemicals and preparations
PA422.2 Canvas goods and sacks etc.
PA423 Textile finishing
PA424 Paint
PA429.1 Asbestos

PA274 Paint PA429 PA430 PA431 Leather (tanning and dressing) and fellmongery synthetic rubber PA432 Leather goods

synthetic rubber PA432 Leather goods
PA277 Dyestuffs and pigments PA433 Fur
PA278 Fertilizers PA441 Weatherproof outerwear

PA279.1 Polishes
PA279.2 Formulated adhesives, gelatine etc.
PA279.3 Explosives, fireworks and matches
PA279.4 Formulated pesticides and disinfectants
PA279.4 Formulated pesticides and disinfectants
PA442 Men's and boys' tailored outerwear
Women's and girls' tailored outerwear
PA444 Overalls and men's shirts, underwear etc.
PA445 Dresses, lingerie, infants' wear etc.

PA279.4 Formulated pesticides and disinfectants
PA279.5 Printing ink
PA279.6 Surgical bandages etc.
PA279.6 Surgical bandages etc.
PA279.7 Photographic chemical materials
PA449.1 Corsets and miscellaneous dress industries
PA449.2 Gloves

PA279.7 Photographic chemical materials
PA311 Iron and steel (general)
PA312 Steel tubes
PA450 Footwear
PA461 Refractory goods

PA313 Iron castings
PA321 Aluminium and aluminium alloys
PA322 Copper, brass and other copper alloys
PA322 Glass

Building bricks and non-refractory goods
PA462 Pottery
PA463 Glass

PA322 Copper, brass and other copper alloys
PA463 Glass
PA323 Other base non-ferrous metals
PA331 Agricultural machinery (other than tractors)
PA332 Metal-working machine tools
PA333 Pumps, valves and compressors
PA469.2 Miscellaneous building materials and mineral produce PA471 Timber

PA333 Pumps, valves and compressors PA471 Timber
PA334 Industrial engines PA472 Furniture and upholstery
PA335 Textile machinery and accessories PA473 Bedding and soft furnishing
PA474 Shop and office fittings

PA336 Construction and earth moving equipment
PA474 Shop and office fittings
PA337 Mechanical handling equipment
PA475 Wooden containers and baskets
PA338 Office machinery
PA39.1 Mining machinery
PA481 Paper and board

PA339.1 Mining machinery
PA339.2 Printing and bookbinding machinery
PA339.3 Refrigerating machinery
PA339.4 Space heating, ventilating and air-conditioning
PA481 Paper and board
PA482.1 Cardboard boxes, cartons and fibre-board packing cases
PA339.4 Space heating, ventilating and air-conditioning
PA482.2 Packaging products of paper and associated materia

PA339.3 Refrigerating machinery
PA339.4 Space heating, ventilating and air-conditioning equipment
PA339.7 Food and drink processing machinery
PA339.9 Miscellaneous (non-electrical) machinery
PA484.1 Wallcovering
PA484.2 Miscellaneous manufactures of paper and board

PA339.9 Miscellaneous (non-electrical) machinery
PA341 Industrial (including process) plant and steelwork
PA342 Ordnance and small arms
PA349 Ball and roller bearings
PA481 Industrial (including process) plant and steelwork
PA482 Miscellaneous manufactures of paper and board
PA484.2 Miscellaneous manufactures of paper and board
PA484.2 PA486 Printing and publishing of newspapers and periodical
PA489 General printing, publishing etc.
PA481 Rubber

Ball and roller bearings
Precision chains and other mechanical engineering
Photographic and document copying equipment
Watches and clocks
PA491 Rubber
PA492 Linoleum, plastics floor covering, leathercloth etc.
PA493 Brushes and brooms
PA494.1 Toys, games and children's carriages

3353 Surgical instruments and appliances
Scientific and industrial instruments and systems
Scientific and industrial instruments and systems
Scientific and industrial instruments and systems
PA495 Miscellaneous stationers' goods
Plastics products

361 Electrical machinery
362 Insulated wires and cables
363 Telegraph and telephone apparatus and equipment
364 Radio and electronic components
365 PA499.1 Musical instruments
366 PA499.2 Miscellaneous manufacturing industries
367 PA601 Gas

PA365 Broadcast receiving and sound reproducing equipment
PA366 Electronic computers
PA367 Radio, radar and electronic capital goods
PA368 Broadcast receiving and sound reproducing equipment
PA602 Electricity
PA603 Water supply
PA1002 Summary Tables

In interpreting the data in the tables it is essential to bear in mind the notes and definitions which commence on page (iii).

Manufacturing machinery for food and drink preparation, processing and sterilizing, including dairy

Grain milling plant, milking machines, and portable domestic electrical appliances are

The information in this report relates to establishments classified to the Food and drink processing machinery industry, minimum list heading 339.7 in the Standard Industrial Classification (revised 1968). The activities

Table No	Title	Page	
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Input and output, 1970 and 1971

TABLE 1

All United Kingdom establishments classified to the industry (a)

19/1-1-1-10/01	Unit	1970	1971
Enterprises	Number	197	209
Establishments	п	210	215
Sales of goods produced and work done	£',000	91,298	86,369
Services rendered to other organisations (b)	11	2,144	976
Goods merchanted or factored	11	15,777	14,118
Canteen takings	II .	238	149
Total sales and work done	π	109,458	101,612
Increase during the year, goods on hand for sale	п	392	- 160
Increase during the year, work in progress	· ii	- 611	1,689
Gross output	п	109,239	103,140
Cost of purchases	II .	56,558	46,694
Increase during the year, stocks of materials, stores and fuel	11	805	- 323
Payments to other organisations for work done on materials given out	i i	2,394	2,382
for transport by road	II	724	752
for transport by rail, water, air and Post Office parcel services	II	200	189
AND THE PARTY OF T		2 4 day 3	to base go souch
Total costs	II .	59,071	50,340
Net output	II.	50,167	52,800
Total employment (including working proprietors) (c)	Thousands	20.9	19.6
Net output per head	£	2,404	2,688
te messer for hed more proposed assets atkanie.		a to Tongsor At minist	seigne istigab to

- (a) For 1971, estimates for establishments not making satisfactory returns and for establishments employing less than 25 persons, accounted for 29 per cent of the total figures in which they were incorporated: of this unsatisfactory returns accounted for 21 per cent. For 1970 the comparable figures were 22 per cent and 16 per cent respectively.
- (b) Amounts charged for hiring out plant, machinery or other goods, for providing transport, or for any technical or other services rendered.
- (c) Average number of persons employed during the year.

Capital expenditure and stocks, 1970 and 1971

All United Kingdom establishments classified to the industry (a)

	1970	1971
Capital expenditure (b)	£'000	£,000
New building work	448	595
Land and existing buildings	Cabinata class (Feb. ba Chi	
Acquisitions	305	173
Disposals	212	65
Plant and machinery		
Acquisitions	1,582	2,071
Disposals	146	192
Vehicles ·	sterigore in cook , seek and a	
Acquisitions	498	558
Disposals	167	248
Total net capital expenditure (c)	2,308	2,891
tocks and work in progress at end of year (d)	a midsainanid and	
Materials, stores and fuel	11,894	11,728
Work in progress	15,385	18,729
Goods on hand for sale	5,274	5,529
Total stocks	32,553	35,987

- (a) Including estimates for establishments not making satisfactory returns and for establishments employing less than 25 persons.
- (b) Capital expenditure in respect of manufacturing establishments where production had not commenced before the end of the year, is included.
- (c) Acquisitions less disposals.
- (d) The stock changes in Table 1, based on opening and closing values returned by firms, may be different from those obtained from end-year values. The differences are attributable to variation in valuation by firms between the years and to differences in respondents, and in total employment.

0:	D. A. a.l.	P-4	m 1	Employ	rees	Wages and	salaries	Wages and a per he		Total			Net	Capital	Total stocks and work in
Size group (b)	Estab- lishments	Enter- prises (c)	Total employment (b)	Operatives	Others (d)	Operatives	Others (d)	Operatives	Others (d)	sales and work done (e)	Gross	Net output	output per head	expenditure (net) (f)	progress at end of year
	Number	Number	Number	Number	Number	£'000	£,000	£	£	£'000	£'000	£'000	£	£,000	£'000
1-10	70	70	387						4 1					1	
11-24	65	65	1,105	2,626	1,229	3,520	2,103	1,341	1,711	20,771	20,967	10 440	2,590	418	4,828
25-49	24	24	890	2,626	1,229	3,520	2,103	1,041	1,711	20,771	20,967	10,440	2,590	410	4,020
50-99	22	22	1,649						2 (A)						
100-199	11	11	1,816	1,269	537	1,782	928	1,405	1,728	8,095	8,436	4,370	2,406	213	2,985
200-399	13	13	3,285	1,935	1,346	2,466	2,071	1,274	1,539	19,455	20,313	9,461	2,880	123	6,645
400-749	6	6	3,088	1,914	1,171	2,540	1,832	1,327	1,564	19,477	19,485	9,267	3,001	688	5,980
750 and over	4	3	7,423	3,878	3,545	5,402	5,608	1,393	1,582	33,814	33,939	19,262	2,595	1,449	15,549
Total	215	209	19 <b>,64</b> 3	11,622	7,828	15,710	12,543	1,352	1,602	101,612	103,140	52,800	2,688	2,891	35,987

- (a) Including estimates for establishments not making satisfactory returns and for establishments employing less than 25 persons.
- (b) Average number employed during the year (including working proprietors) by the establishment.
- (c) Some enterprises control establishments in more than one size group: the sum of the figures for the size groups will therefore exceed the total for the industry.

- (d) Administrative, technical and clerical employees.
- (e) Including sales of goods merchanted or factored, canteen takings and services rendered to other organisations (amounts charged for hiring out plant, machinery or other goods, for providing transport, or for any technical or other services rendered).
- (f) Acquisitions less disposals.

Percentage analysis of employees, by full and part time employment and sex, 1971 (a)

All United Kingdom establishments classified to the industry

Sex	Full time	Part time	All employees		
		10 10 10 10	7 20		
238 1	per cent	per cent	per cent		
Male	83	1	84		
	18				
Female	13	3	16		
	96	4	100		

Source: Department of Employment

(a) The percentages relate to the numbers employed (excluding working proprietors) in the 'other machinery' industries, minimum list heading 339 - at mid-June, 1971. In the 1971 census the employment of the 'Food and drink processing machinery' industry represented 9 per cent of the employment of minimum list heading 339 as a whole.

Regional distribution of employment, net capital expenditure and net output, 1971 All United Kingdom establishments classified to the industry

Area	Average employ	number ed (a)	Net c expendi	apital ture (b)	Net output and employment in the region of establishments with more than 80 per cent of their employment in the region (c)				
	24,				Estimated net output	Average number employed as a percentage of, total average number employed in the industry in the region	Net output as percentage of total of the industry in the United Kingdom		
155 A 144 5 15 15 15 15 15 15 15 15 15 15 15 15 1	Thousands	per cent of United Kingdom	£,000	per cent of United Kingdom	£'000				
tandard Regions of									
North	*	*	*	*	*	*	*		
Yorkshire and Humberside	1.9	9.8	107	3.7	4,423	80.8	8.4		
East Midlands	*	*	*	*	*	*	*		
East Anglia	*	*	*	*	*	*	*		
South East	6.3	31.9	1,821	63.0	10,969	• 61.4	20.8		
South West	*	*	*	***	*	*	*		
West Midlands	*	*	*	*	^ *	*	*		
North West	3.5	17.6	376	13.0	5,715	70.9	10.8		
ngland	18.1	92.1	2,732	94.5	23,117	48.8	43.8		
ales	*	*	*.	*	*	*	*		
cotland	1.2	6.3	127	4.4	3,246	68.3	6.2		
reat Britain	*	*	*	*	*	*	*		
orthern Ireland	*	*	*	*	*	*	*		
nallocated (d)	-	-	-	-	25,891	-	49.0		
nited Kingdom	19.6	100.0	2,891	100.0	52,800		100.0		

- (a) Including working proprietors.
- (b) New building work plus acquisitions less disposals of land and existing buildings, plant and machinery and vehicles.
- (c) Where a census return covered addresses in two or more regions an estimate was made of the net output attributable to the region only where more than 80 per cent of the establishment's employees were located in the region. The estimate was made by assuming that net output at each address covered by a return was proportionate to employment at the address. The establishment's residual net output was included in unallocated net output.
- (d) Includes estimates of net output for establishments not making satisfactory returns and establishments employing less than 25 employees, and unallocated net output of establishments covering addresses in two or more regions.

Notes

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Percentage analysis of twelve-month periods covered by returns received from United Kingdom establishments employing 25 or more persons, 1971

	Accounting year ended		Percentage of total retreeeived	Percentage of total number employed		
Name of the	Lorent auan-accourants		per cent		per cent	
1971	April (a)	1092/80	3.3	11.5	0.7	
	May		0.0		0.0	
	June	ar establish	1.6	1	0.5	
	July		3.3	1	0.9	
	August	073	4.9	1200 00	1.3	
	September		14.8	besting .	9.6	
	October		0.0	Tours and Tour	0.0	
	November		0.0		0.0	
	December		42.6		64.1	
1972	January		3.3		2.4	
	February		1.6		3.0	
	March (b)		24.6		17.5	56 F87
10.5			100.0		.100.0	abpaile

- (a) From 6th April.
- (b) Including returns made for twelve-month period ended 1st to 5th April 1972.

Produced in Wales by Her Majesty's Stationery Office Reprographic Unit, Cardiff Dd. 506602 K8 Cdf 5505 2/74 These notes give the main information needed for interpreting the figures in the industry reports, (more detailed information about the census is given in a separate booklet—"Introductory Notes", Part PA1001 of the Report on the Census of Production for 1971).

#### GENERAL INFORMATION

#### Changes compared with 1970

The questions asked in the 1971 census were the same as those in the 1970 census with one main exception: for 1971 establishments were asked to include in capital expenditure, expenditure on units that were not in production in the year of return; for 1970 this expenditure was collected in a separate inquiry. This change of method of collection does not affect the results for 1970 and 1971 because capital expenditure for units not yet in production is included in the aggregates for both years.

#### Industrial classification

The Annual Censuses of Production are conducted on the Business Statistics Office's Production Register. Normally establishments on the Register are classified to industries on the basis of major activity in conformity with the third edition of the Standard Industrial Classification (Revised 1968). Normally an establishment was classified to an industry if its sales of the principal products of that industry accounted for a greater proportion of its total sales than in its sales of the principal products of any other industry; classification is generally based on an establishment's returns to the quarterly production inquiry. Where this was not possible-for example where a quarterly production inquiry had not then been introducedthe classification of an establishment reflects its return to the Census of Production, 1968. Establishments for which information was not available either from the quarterly inquiries or the 1968 Census were classified on the basis of the description of the business given by the establishments to the Business Statistics Office, for instance, in the course of registration.

#### Coverage

Detailed census returns were generally sought only from establishments employing on average 25 or more persons, but in some industries where firms employing less than 25 persons account for a relatively high proportion of total employment and output the exemption limit was lowered to 11. Census returns were also sent to establishments whose employment was not known to the Business Statistics Office at the time of dispatch.

#### TERMS USED IN THE CENSUS REPORT

#### Average number employed

Establishments were required to state the number of persons on the payroll (i.e. whose national insurance cards were held by them) on the average during the year of return, whether full time or part time employees. Separate figures were required for (a) administrative, technical and clerical employees and (b) all other employees (operatives). Averages could be calculated from figures relating to the last week of each calendar month. Establishments were also required to state the number of working proprietors where appropriate and these are included in total employment figures. Outworkers (i.e. persons employed by establishments who worked in their own homes etc. on materials supplied by the establishments) are excluded.

The figures include persons engaged on merchanting or factoring and canteen workers where particulars in respect of these activities could not be excluded from the return.

#### Working Proprietors

These include all persons regarded as "self employed" for national insurance purposes and members of their families who worked in the business without receiving a fixed wage or salary; but such persons who worked less than half the normal number of working hours are excluded. Directors working in the business but not in receipt of a definite wage, salary or commission are included under this heading: directors paid by fee only are not included.

#### **Employees**

Administrative, technical and clerical employees include managing and other directors in receipt of a definite wage, salary or commission, managers, superintendents and works foremen; research, experimental development, technical and design employees (other than operatives); draughtsmen and tracers; editorial staff, staff reporters, canvassers, competition and advertising staff; travellers; and office (including works office) employees.

Operatives include all other classes of employees, that is, broadly speaking, all manual wage earners. They include those employed in and about the factory or works; operatives employed in power houses, transport work (including roundsmen), stores, warehouses, shops and canteens; inspectors, viewers and similar workers; maintenance workers, and cleaners. Operators engaged in outside work of erecting, fitting etc. are also included, but out-workers are excluded.

#### Capital expenditure

Capital expenditure during the year in respect of manufacturing units where production had not started before the end of the year is included in the figures for both 1970 and 1971.

#### (a) New building work

This represents the cost incurred during the year of new building and other constructional work (including office buildings, canteens and the like used in connection with the business covered by the return, but not dwelling houses for employees). The value is that charged to capital account during the year of return; it includes expenditure on new buildings or on the extension or reconstruction of old buildings, the value of works of a capital nature carried out by the establishment's own staff and the cost of any newly constructed buildings purchased. Figures shown include any legal charges, stamp duties, agents' commissions, etc.

#### (b) Land and existing buildings

The items shown are the capital cost of freeholds purchased and the capital cost of premium payable for leaseholds acquired (excluding the value of any assets acquired in taking over an existing business), and the amounts receivable for any freeholds or leaseholds disposed of. The value is that charged to capital account during the year of return.

#### (c) Plant, machinery and vehicles

The items shown are the value of plant and machinery and of vehicles acquired, both new and second-hand, and the amount received for items disposed of during year. The value of plant and machinery acquired includes plant, etc., which firms produced for their own use in connection with the business covered by the return. The value of plant, etc., acquired is the expenditure charged to capital account during the year of return less any discounts received, but including the cost of transport and installation. No deduction is made for depreciation, amortization or obsolescence. The proceeds of items disposed of during the year exclude amounts written off for items scrapped.

#### Enterprise

The term enterprise is used in this report to mean one or more establishments under common ownership or control. An enterprise normally consists of a single establishment, more than one establishment owned by the same firm, or a number of establishments owned by a parent company and its subsidiary companies. Information about the relationship between constituent companies of enterprises was obtained mainly from published sources such as the Stock Exchange Year Book supplemented by information from company reports and information supplied by establishments. The information available is not complete but covers the largest and most important groups of industrial establishments and is believed sufficient to provide a worthwhile basis for analysis.

#### Establishment

The definition of an establishment in 1970 and 1971 was that of the Standard Industrial Classification (Revised 1968): "the smallest unit which can provide the information normally required for an economic census, for example, employment, expenses, turnover, capital formation". Sometimes activities which are conducted as a single business are carried on at a number of addresses, termed local units. Where the activities of such a business are closely integrated, and detailed census information is not available for each unit, it is treated as a multi-unit establishment and a single return accepted. Separate figures are obtained, however, of employment and net capital expenditure at each unit.

Gross output

Gross output measures the total value of production (including work done) by establishments during the year. It is calculated as follows:

Value of sales and work done

Plus/Less: Increase/decrease in value of stocks of goods on hand for sale

Plus/Less: Increase/decrease in value of work in progress

Gross output.

#### Net output

Net output represents the value added to materials by the process of production (including the margin on selling any merchanted or factored goods). It is calculated as follows:—

Gross output

Less: Purchases adjusted for change in value of stocks of fuel and raw materials

Less: Payments for work given to other establishments

Less: Payments for transport

Less: Net amount of any duties, subsidies, allowances and levies payable

= Net output.

Net output per person employed

The figures of net output per person employed are derived by dividing the net output by the average number of persons employed (full time and part time) on all activities covered by the returns, including operatives, administrative, technical and clerical employees and working proprietors, but excluding outworkers.

#### Purchases

Purchases include the cost of materials and components bought for use in production; of fuel and electricity for all purposes; of packaging materials including the cost of returnable cases and containers when first purchased; of workshop materials, office materials and materials for repairs to establishment's own buildings, plants and vehicles when carried out by their own work people included in the returns; of consumable tools; and of parts for machinery purchased during the year as replacements. Water charges are also included. In general, purchases of goods for merchanting or factoring and canteen supplies are included. Materials supplied by customers for processing are excluded, as are all purchases charged to capital account.

The values shown include any duty paid (less rebate, etc.) but exclude trade discounts allowed. The cost of transport is included only if included in the cost of materials as invoiced; amounts paid to transport organisations, including an establishment's own separate transport organisations for delivery of materials and fuel are, therefore, excluded. Materials purchased overseas are included at the c.i.f. cost plus any duty payable if the cost of transport from the docks was not included in the invoiced price, but at their full delivery cost if invoiced "carriage paid home". Materials and fuel transferred from another department of the establishment not covered by the same return are included at the estimated selling value recorded by the other department.

#### Sales

Sales are in respect of goods made by the business covered by the return, goods made for it by outworkers or by other establishments from materials given out to them (sometimes described as goods made on commission) and waste products. Any machinery or other capital items produced for use in the business covered by the return are included, the value being that adopted in the establishment's asset accounts. Goods sold without being subjected to any manufacturing process (i.e. merchanted or factored) and canteen takings are included.

The value shown for sales is the net selling value, defined as the amount charged to customers whether on an ex-works or delivered basis excluding any trade discounts, agents' commissions, allowances for returnable cases, purchase tax, etc.; the net amount charged for packaging materials is included. Goods charged on a delivered basis to customers overseas are included at the f.o.b. value.

Goods produced in one establishment and transferred to another establishment of the same firm not covered by the return were treated as sales by the producing establishment and valued as far as possible as if they had been sold to an independent purchaser. Goods transferred to wholesale or retail selling organisations for which separate accounts were kept were valued on the same basis.

To the extent that sales of finished products of one establishment constitute the materials purchased by another, total figures of the value of sales (and of materials and fuel purchased) include an element of duplication. In some industries, e.g. motor vehicle manufacturing, and woollen and worsted, this duplication is substantial; and aggregates of the figures for a number of industries contain significantly greater amounts of duplication. For work done on commission, sub-contract work, etc., the value shown is the total amount charged for the work, including the value of any materials bought and used in such work.

#### Services rendered

This represents the amounts charged for hiring out plant, machinery and other goods, providing transport, or for any technical or other services rendered to other organisations. It includes amounts credited for similar services rendered to other establishments of the same enterprise not covered by the return

#### Standard Industrial Classification

Industry classification is based on the Standard Industrial Classification (Revised 1968). It is published by HM Stationery Office together with a separate index in the form of an alphabetical list of industries.

#### Stocks and work in progress

Values are given of stocks of goods on hand for sale, and of materials and fuel, at the end of the year of return, including any stocks of goods held for merchanting or factoring. Values of the change during the year are also shown. The values include duty in the case of dutiable goods held out of bond.

The value of work in progress at the end of, and the change during, the year are also usually shown. This excludes any progress payments made to sub-contractors, and no deduction is made on account of progress payments received.

#### Transport payments

These represent the total amount paid or credited during the year for both outwards transport of finished goods sold and inwards transport of materials and fuel purchased. They include payment to other establishments, and to any separate transport organisation of the same establishment not covered by the return, but exclude the value of transport services provided by the business covered by the return. The items included are payments for hired cartage and for inwards and outwards carriage by all forms of inland transport, i.e. railways, road haulage, canals, coastwise shipping, air, etc. Payments made for sea and air freight on goods sold to customers overseas and on materials and fuel purchased from overseas suppliers are excluded.

#### Wages and salaries

These are amounts paid during the year to operatives and to administrative, technical and clerical employees. Payments to working proprietors, whether called salaries or not, are excluded. The values shown include all overtime payments, bonuses and commissions, whether paid regularly or not, and no deduction is made for income tax, insurances, contributory pensions, etc. The value of any payments in kind, travelling expenses, lodging allowances, etc. and employers' contributions to national insurances and pension schemes is excluded.

#### Work given out

The figures shown represent the total amount paid for work done by other establishments (whether part of the same enterprise or not) on materials supplied to them. They do not include payments to individual outworkers or payments for business and other services.

#### SYMBOLS USED

The following symbols are used throughout the report:

.. not available

nil or less than half the final digit shown

figures cannot be shown owing to the risk of disclosing information about individual enterprises

revised

#### ROUNDING OF FIGURES

Figures in the tables have, where necessary, been rounded to the nearest final digit; there may be an apparent slight discrepancy between the sum of the constituent items and the total shown

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