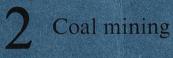


BOARD OF TRADE

Report on the Census of Production 1963

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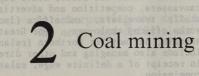




LONDON: HER MAJESTY'S STATIONERY OFFICE THREE SHILLINGS NET

BOARD OF TRADE

Report on the **Census of Production** 1963



Presented by the Board of Trade to Parliament in pursuance of the

POLITICAL

11.6.68

1968

Statistics of Trade Act 1947 (10 & 11 Geo. 6 Cha. 39 Sec. 7) 5 LHA 251

LONDON: HER MAJESTY'S STATIONERY OFFICE

Notes

These notes give the main information needed for interpreting the figures in the industry reports. (More detailed information about the Census is given in a separate booklet - 'Introductory Notes': Part 1 of the Report on the Census of Production for 1963.)

GENERAL INFORMATION

Changes in the 1963 census

There were few changes resulting from amendments to the Standard Industrial Classification and only minor changes in the scope of certain industry reports compared with 1958. Any such changes are explained in the introductions to the industry reports concerned or by footnotes to the tables.

Industrial Classification

Establishments were classified to industries on the basis of major activity in conformity with the second edition of the Standard Industrial Classification (Consolidated Edition 1963, incorporating Amendment 1). Each industry was basically defined in terms of its principal products, these being of a similar nature or commonly associated in production. Normally, an establishment was classified to an industry if its sales of the principal products of that industry accounted for a greater proportion of its total sales than did its sales of the principal products of any other industry. However, where the application of this rule would have resulted in a change of classification between 1958 and 1963, the establishment was reclassified only if the sales of principal products of the newly predominant industry was more than one third greater than the sales of principal products of the previously predominant industry. This modification of the general rule was introduced for 1958 to avoid discontinuities which would result from marginal changes in sales between successive censuses.

The principle of classification by major output was also normally followed in compiling the analysis by sub-divisions of an industry. In certain industries, classification was dealt with in a different way. Details of any non-standard treatment are given in the introductions to the relevant industry reports.

TERMS USED IN THE CENSUS REPORT

Average number employed

Firms were required to state the number of persons on the payroll (i.e. whose National Insurance cards were held by them) on the average during the year of return, whether fulltime or part-time employees. Separate figures were required for (a) administrative, technical and clerical employees and (b) operatives (see below). Averages could be calculated from figures relating to the last week of each calendar month; figures shown in respect of the average number employed relate to the sum of these averages. Firms were also required to state the number of working proprietors (see below) where appropriate and these are included in total employment figures. Outworkers are excluded.

The figures include persons engaged in merchanting or factoring and canteen workers where particulars in respect of these activities could not be excluded from the return.

Working Proprietors

These include all persons regarded as 'selfemployed' for National Insurance purposes, and members of their families who worked in the business without receiving a fixed wage or salary; but persons who worked less than half the normal number of working hours are excluded. For Great Britain, directors working in the business but not in receipt of a definite wage, salary or commission are included under this heading for 1963, but are excluded for 1958. For Northern Ireland, directors of limited companies, other than those paid by fee only, are included for both years. (Directors paid by fee only are not included in any of the employment figures for either year.)

Employees

- (i) Administrative, technical and clerical employees include managers, superintendents and works foremen; research, experimental, development, technical and design employees (other than operatives); draughtsmen and tracers; editorial staff, staff reporters, canvassers, competition and advertising staff; travellers; and office (including works office) employees. For Great Britain, but not for Northern Ireland, they include also managing and other directors in receipt of a definite wage, salary or commission.
- (ii) Operatives include all other classes of employees, that is, broadly speaking, all manual wage earners. They include those employed in and about the factory or works; operatives employed in power houses, transport work, stores, warehouses, shops and canteens; inspectors, viewers and similar workers; maintenance workers; and cleaners. Operatives engaged in outside work of erection, fitting, etc. are also included, but outworkers (i.e. persons employed by the firm who worked in their own homes, etc. on materials supplied by the firm) are excluded. Information about the numbers of outworkers employed was collected only for the gloves industry.

Capital Expenditure

(i) New building work.

This represents the cost incurred during the year of new building and other new constructional work (including office buildings, canteens and the like used in connection with the business covered by the return but not dwelling houses for employees). The value is that charged to capital account during the year of return; it includes expenditure on new buildings or on the extension or reconstruction of old buildings, the value of work of a capital nature carried out by firms' own staff, and the cost of any newly constructed buildings purchased. The figures shown include any legal charges, stamp duties, agents' commissions, etc.

Notes - continued on pages iii and iv

Coal mining

This Report on the Coal Mining Industry relates to establishments of the National Coal Board and non-nationalised undertakings in Great Britain engaged in the extraction of coal from deep mines and quarries. Persons associated with coal production employed by the National Coal Board elsewhere than at the mines (i.e. by Area Boards and in Divisional and Headquarters offices), and their renumeration, are in general included, but certain administrative staff associated mainly with activities other than coal production are excluded from this report.

The extraction of coal from opencast workings so far as recorded separately is excluded and classified to Construction.

Establishments in this industry were excluded from the censuses for 1954, 1958 and 1963 taken in Northern Ireland.

This industry corresponds to minimum list heading 101 in the Standard Industrial Classification (Consolidated edition, 1963).

The figures have been compiled from returns made to the Ministry of Power. The returns for 1954 related to the calendar year; those for 1958 covered 53 weeks ended 3rd January, 1959; and those for 1963 also related to the calendar year.

In interpreting the data in the tables it is essential to bear in mind the notes and definitions which appear on pages (ii), (iii) and (iv).

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4	Percentage analysis of employees, by age and sex, all undertakings, 1963: Great Britain	2//5
5(A)	Sales of principal products of the industry, 1958 and 1963	2/6
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10	Transport costs and employment of larger undertakings, 1963	2/10
11	Payments for certain services, etc. by larger undertakings, 1963	2/10

TABLE 1 Industry summary: Great Britain Estimates for all undertakings, 1958 and 1963 (a) (1

	Carlos and a second second second				
1958 1963	Jaint	This takes is not	Unit	1958 (c)	1963
Number of colliery units	or mines	(d) (2)	No.	1,308	928
Gross output			£'000	846,190	860,879
Net output				642,440	654,640
Net output per head		The second secon	£	832	1,103
811,231 875,589	2000	goods produced and work done (e)	£'000	818,242	882,623
Sales and work done	1	merchanted goods	nof ice marches	88	81
Cost of materials and fue	l used (e)	Para	196,305	192,876
Cost of merchanted goods		Per cent.	The set	171	157
Payments to other	ſ	for work done on materials given out		anted goods	2,509
organisations	1	for transport		7,273	10,698
Stocks and work in progre	ss		L		noissainn <u>a</u> s
Total stocks and work	ſ	change during year	H	+ 21,707	- 25,546
in progress	1	at end of year	-	126,979	112,215
	1	change during year	1 -	+ 27,860	- 21,898
Goods on hand for sale	{	at end of year	an allowed	42,959	53,626
	i	change during year	n	183 H80330	+ 73
Work in progress	{	at end of year		706	502
	1	change during year	3-1-200	- 6,153	- 3,720
Materials, stores and	fuel	at end of year		83,314	58,087
		total, including working proprietors	Th.	771.7	593.3
Average number employed	-	operatives		718.2	547.9
483,807 423,304	000*	other employees (f)		53.1	45.3
40,022 42,585	1	of operatives	£'000	487,826	426,671
Wages and salaries	21	of other employees (f)		40,348	42,915
Employers' contributions	to Natio	onal Insurance and private	20.	in and solide	00.000
pension schemes, etc. (g			to Matin	anolaudinana	38,866
Capital expenditure (h)			te priva	anoi sudiggad	
Total			6,20	(1) 658855	75,232
New building work			na for at	38,670	24,083
Land and existing buil	dings (i	A COMPANY AND	VE OL AL	v alges av.	- 242
Plant and machinery (i)		s Pagai	57,566	50,847
Vehicles (i)			collist	436	544

(a) Particulars of opencast coal production, farms, canteens, etc. are excluded.

(b) For 1963, estimates for small mines accounted for less than 1 per cent. of the total figures in which they were incorporated. (For 1958 the comparable figure was also less than 1 per cent.) A summary of the detailed returns received is given in Table 2.

(c) Revised figures.

(d) The number of colliery units for administrative and accounting purposes, exclusive of any mines not in active production. In some cases these units comprise more than one mine.

(e) Excluding the value of all colliery consumption of coal.

(f) Administrative, technical and clerical employees.

(g) Including pensions and gratuities paid other than from pension funds.

(h) Including expenditure for establishments not yet in production.

(i) Acquisitions less disposals.

COAL MINING 2/3

TABLE 2 Summary of returns received from larger undertakings, 1958 and 1963 National Coal Board undertakings employing 25 or more persons: Great Britain (a)(b)

1968 (c) 1963	1 init	Unit	1958	1963
Number of colliery units	r mines (c)	No.	826	617
Gross output		£'000	838,944	853,999
Net output		n	636,940	649,408
Net output per head		£	832	1,103
818,242 882,623	goods produced and work done (d)	£'000	811,231	875,569
Sales and work done	{ merchanted goods	010	87	81
Index of specialisation () Share and the same real state and state	Per cent.	99 to 199	99
Cost of materials and fue		£'000	194,623	191,334
Cost of merchanted goods			170	156
	f for work done on materials given out		-	2,489
Payments to other organisations	for transport	п	7,211	10,612
Stocks and work in progre	a reconcipient forestation and see these	neris 5	8955	-
Stocks and work in progra	change during year	н	+ 27,626	- 21,723
Goods on hand for sale	at end of year		42,591	53,197
	change during year		ad_iot_sale	+ 72
Work in progress		mento n	700	498
	sugarantee and sand, little and 1983		- 6,100	- 3,691
Materials, stores and f	at end of year		82,600	57,623
	in govelong, esc. by intger underlichters, 100	No.	765,120	588,586
Average number employed	operatives		712,458	543,681
Average number employed		н	52,662	44,905
		000'3	483,907	423,394
Wages and salaries	of other employees (f)	п	40,022	42,585
	(operatives	2	679	779
Wages and salaries per he			760	948
088.82		£'000	81:10011003-1003-1003-1003-1003-1003-1003	14,987
	to National Insurance (g)		(ii) erwilbe	23,580
102.00	to private pension schemes, etc. (h)			laroT
Capital expenditure (i)		п	38,339	23.891
New building work		i) ingel	Lind pain_in	_i.and and m
Land and existing build	ings { acquisitions		i) yranidaes	240
436 544	(disposals		57,572	51,084
Plant and machinery	{ acquisitions	there is a straight of the		643
	(disposals	in the tres	498	
Vehicles	∫ acquisitions	I Lana rol	480	587
CHICLOD AND I THAT I	\ disposals	orporated.	48	47

For notes to this table - see page 2/5

		This table is n	ot applicable to	this industry.
	TABLE 4			yees, by age and Great Britain (a
	Ages	Males	Females	All employees
	785,496	Per cent.	Per cent.	Per cent.
	Under 18	4	_	4
	18 and over	93	3	96
	All ages	97	3	100
	787,676	roal. roducts 	mid-June, 1963.	Total raise Total raise work does an ass.is (a) The figures in
	Footnotes to	Table 2.	d disposals of e salp of wests (this table do not table in 1858 sect ured to 5.6 will by by Matimal Co	
	Footnotes to (a) Particula etc. are (b) The follo (employin	Table 2. ars of opencast excluded. owing informatio	d disposals of e salp of wests (this table do not table in 1858 sect ured to 5.6 will by by Matimal Co	farms, canteens, 11 mines
	Footnotes to (a) Particula etc. are (b) The follo (employin Number	Table 2. ars of opencast excluded. owing informatio	coal production, n relates to sma persons) in thi 1958 482	farms, canteens, ll mines s industry.
	Footnotes to (a) Particula etc. are (b) The follo (employin Number Average	Table 2. ars of opencast excluded. owing informatio ng fewer than 25 r of mines	coal production, n relates to sma persons) in thi 1958 482 ed:	farms, canteens, 11 mines s industry. 1963 311
	Footnotes to (a) Particula etc. are (b) The follo (employin Number Averag Worl Othe	Table 2. ars of opencast excluded. owing information ng fewer than 25 r of mines ge number employ king proprietors er persons employ	coal production, n relates to sma persons) in thi 1958 482 ed: 414 ayed 6,201	farms, canteens, 11 mines s industry. 1963 311 186 4,556
	Footnotes to (a) Particula etc. are (b) The follo (employin Number Averag Worl Oth (c) The number accountin	Table 2. ars of opencast excluded. owing information og fewer than 25 r of mines ge number employ king proprietors er persons employ er of colliery un ng purposes excl on. In some ca	coal production, n relates to sma persons) in thi 1958 482 ed: 414 yed 6,201 mits for adminis	farms, canteens, 11 mines s industry. 1963 311 186 4,556 trative and es not in active
	Footnotes to (a) Particula etc. are (b) The follo (employin Number Averag Worl Oth (c) The number accountin production than one (d) Excludin	Table 2. ars of opencast excluded. owing information ing fewer than 25 r of mines ge number employ king proprietors er persons employ er of colliery un ng purposes exclon. In some camine. g the value of a	coal production, n relates to sma persons) in thi 1958 482 ed: 414 wyed 6,201 nits for adminis usive of any min uses these units	farms, canteens, 11 mines s industry. 1963 311 186 4,556 trative and es not in active comprise more umption of coal.
	Footnotes to (a) Particula etc. are (b) The follo (employin Averag Worl Othe (c) The number account in production than one (d) Excludin (e) This is	Table 2. ars of opencast excluded. owing information ing fewer than 25 r of mines ge number employ king proprietors er persons employ er of colliery un ng purposes exclon. In some ca mine. g the value of a the ratio of tot	coal production, n relates to sma persons) in thi 1958 482 ed: 414 wyed 6,201 mits for adminis usive of any min uses these units all colliery cons cal sales of prin where of goods prod	farms, canteens, 11 mines s industry. 1963 311 186 4,556 trative and es not in active comprise more umption of coal. cipal products by uced and work done.

(f) Administrative, technical and clerical employees. (g) Including both flat rate and graduated contributions. (h) Including pensions and gratuities paid other than from pension funds.

- (i) Including expenditure for establishments not yet in
 - production.

TABLE 3 Analysis by size of enterprise within the industry, 1963

TABLE 5(A) Sales of principal products of the industry, 1958 and 1963 (a) National Coal Board undertakings employing 25 or more persons: Great Britain

	19	958	19	63
	Quantity	Value	Quantity	Value
	Th.tons	000 ع	Th.tons	£'000
Disposals of coal				
Provided free	1,993	110(b)	} 4.450	1.855
Provided at concessionary prices (C)	3,303	1,995	\$ 4,450	1,855
Net commercially disposable, including transfers to other establishments and	130	agas		
services, and to National Coal Board selling organisations (d)	181,189	785,495	184,005	844,106
Total disposals of coal (e)	186,485	787,600	188,455	845,960
fork done Cleaning and crushing coal		. anga 21A		
From opencast workings	1	antikerkanan managa		65
From non-N.C.B. mines		76		- 1 *
Waste products	-	(a) The per-		404
Total value of disposals of coal, work done and sale of waste products	and	787,676		846,429

(a) The figures in this table do not include the sales of coal from opencast sites, production of which in 1958 amounted to 14.0 million tons valued at £49.6 million and in 1963 amounted to 5.5 million tons valued at £24.8 million.

- (b) Cost of delivery by National Coal Board employees.
- (c) Valued at the amounts actually received, including charges for delivery where made by National Coal Board employees.
- (d) Including commercial sales direct from National Coal Board colliery units to consumers and distributors also transfers of coal to other collieries, to establishments in other Census industries (e.g. brickworks) and to colliery services not included in the Census returns, etc.
- (e) Excluding all colliery consumption of coal and coal purchased from other sources which together amounted in 1958 to 6,666,000 tons valued at £21,139,000 and in 1963 to 3,913,000 tons valued at £13,001,000.

	more persons: Great Britain		
		1958	1963
		Value	Value
		£'000	£'000
	Capital construction carried out by employees	50	
	At colliery units and other establishments in the coal mining industry	17,703	20,929
alles (exclusion)	For other industries (including N.C.B. estab- lishments outside the coal mining industry)	31	47
	Repair and maintenance	14 2	National E
	At colliery units and other establishments in the coal mining industry	51,114	63,189
	For other industries (including N.C.B. estab- lishments outside the coal mining industry)	661	605
	Total work of capital construction and repair and maintenance	69,509	84,771
	Less work of repair and maintenance at		
	colliery units and other establishments		00 100
	in the coal mining industry	51,114	63,189
	Total TABLE 6 Sales of principal products of	18,395 the industry	21,582 by
	Total TABLE 6 Sales of principal products of establishments classified to o	18,395 the industry	21,582 by
	Total TABLE 6 Sales of principal products of	18,395 the industry	21,582 by
	Total TABLE 6 Sales of principal products of establishments classified to o 1958 and 1963	18,395 the industry ther industri	21,582 by
	Total TABLE 6 Sales of principal products of establishments classified to o	18,395 the industry ther industri	21,582 by
	TABLE 6 Sales of principal products of establishments classified to o 1958 and 1963 This table is not applicable to t	18,395 the industry ther industri	21,582 by es,
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	TABLE 6 Sales of principal products of establishments classified to o 1958 and 1963 This table is not applicable to t	18,395 the industry ther industri his industry	21,582 by es,
	TABLE 6 Sales of principal products of establishments classified to o 1958 and 1963 This table is not applicable to t	18,395 the industry ther industri his industry	21,582 by es,
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TABLE 7 Sales of other than principal products, 1958 and 1963 National Coal Board undertakings employing 25 or more persons: Great Britain

HISTIN TRANSPORT & SH	195	58	196	13
	Quantity	Value	Quantity	Value
anial mint	Th.tons	000'3	Th.tons	000'3
linerals other than coal	1,555 Th.kWh	166	1,588 Th.kWh	194
Electricity sold	262,007	846	274,025	1,441
Electricity transferred to other establishments under the same ownership	132,824	722	83,224	530
Gas, steam and compressed air sold	alsite satsic	554		806
Other goods	interest and the	2,873	844,100 	4,586
Total value of goods sold without having been subjected to any manufacturing process (merchanted or factored)	ino yrakli goisin•1200	87	848.960	81
Total	inter Ladus	5,247		7,638

TABLE 8Production of certain principal products of the industry by larger
firms, including production by establishments classified to other
industries, 1958 and 1963

This table is not applicable to this industry.

TABLE 9 Purchases of selected principal products of the industry, 1963

This table is not applicable to this industry.

TABLE 10 Materials and fuel purchased and used, 1954 and 1963 National Coal Board undertakings employing 25 or more persons: Great Britain

	iterials
ML	Iron and steel
	el terarn.
	Arches and cambered girders Roof bars and props (including all materials except timber)
	Straight joists and sections (including roof girder
	Other (excluding finished parts and scrap)
	Wire ropes
	Timber
	Mining timber (props, pitwood, shoring timber, etc.
	Other
	Conveyor belting
	Explosives (including accessories)
	Insulated wires and cables
	Lubricating oils and greases
	The characteristic products of a sub-division
	Spares for coal face machinery and other plant and equipment
	All other stores and materials (including water) used
Fu	el and electricity (a)
	Opencast coal for colliery consumption
	Coke
	Coke breeze
	Liquid fuels (including creosote/pitch mixtures)
	Derv fuel and motor spirit for use in road vehicles
	Other liquid fuels (including creosote/pitch mixtur
	Gas
	From public supply (Area Gas Boards)
	From other sources
	Electricity
	From public supply
	From other sources outside the coal mining industry
	All other purchased fuel
	Total cost of materials and fuel used
Go	ods purchased for merchanting
	Total cost of purchases

(a) The total quantity of electricity generated in National Coal Board undertakings was 1,659,054 Th.kWh in 1954 and 838,939 Th.kWh in 1963. (b) Including opencast coal for colliery consumption.

	State State State	of the second	
19	954	11	963
Quantity	Cost	Quantity	Cost
Th.tons	£'000	Th.tons	£'000
	andre sontre o	and the first state	Trustories
360	12,263	320	16,016
168	6,899	240	19,821
90.0	2,852	70.6	3,038
126	5,739	78.8	5,598
25.0	2,599	21.8	3,268
Th.stds.	the white the t	Th.stds.	as a second
673	22,011	456	15,059
h.cu.ft.		Th.cu.ft.	Depred
2,622	1,513	1,520	726
	16,056	0100000000	12,785
	6,780		5,956
•••	4,395	1.030	8,898
		Th.gal.	
	{	7,037	1,626
		Th.cwt. 88.9	312
		resolutioned in	r seincer
••	18,808		36,716
	29,924		31,841
eertala ••963 (a	30) et 190	0.9	5
bill byack	ſ	37.3	295
41.0	182 {	1.7	12
Th.gal.		Th.gal.	and the later
2,868	515	3,157	505
2,136	176	4,577	310
.therms	ant same	Th.therms	
606	36	2,054	146
17,285	185	1,309	19
Th.kWh		Th.kWh	
3,180,810	13,139	5,236,668	28,216
50,182	212	7,982	40
	350(b)		127
ant presentes	144,634		191,334
Calles .	ne emergeli	iephone, 1	156
		And And And	191,490

TABLE 11 Transport costs and employment of larger undertakings, 1963

National Coal Board undertakings employing 25 or more persons: Great Britain

Guantity Cost Quantity Cost	Unit	1963	The Lorent	
Average number employed mainly on transport	No.	1,501	1 * 0 50	
Transport costs		1 170	erderie	
Wages and salaries Derv fuel and motor spirit	000'3	1,172		
Payments to other organisations for transport	tis lost st	10,612		
Costs of operating road goods vehicles Insurance		6		
Vehicle licences	, radals ;	93		
Depreciation		315		
Payments to other organisations for repairs and maintenance		123		
Total		12,827	socesso r ante	

	29.924	a standard and			
TABLE 12	Payments for undertakings	certain sei , 1963 (a)	vices, etc. by 1	arger	
	National Coal more persons:	Board undert Great Brita	akings employing 2 in	5 or	
3,157 505	515	isp.df	sistures)	Amounts payable	
epairs and main	tenance to	3.136	i (esuirin faile).e	£'000	
Buildings				630	
Road goods veh	icles			123	
Plant, machiner	ry, and other c	apital equipm	ent	7,802	
nsurance, licens ehicles (b)	sing and deprec	iation of roa	d goods	415	
ates, excluding	water rates			6,086	
lire of plant and	l machinery			2,836	

Postage, telephone, telegrams and cables

Total

(a) No deduction is made for these payments to arrive at the figures

of net output given in this report.

(b) For details see Table 11.

893

18,785

Notes - continued from page ii

Capital Expenditure (continued)

(ii) Land and existing buildings.

The items shown are the capital cost of freeholds purchased and the capital cost or premium payable for leaseholds acquired (excluding the value of any assets acquired in taking over an existing business), and the amounts receivable for any freeholds or leaseholds disposed of. The value is that charged to capital account during the year of return.

(iii) Plant, machinery and vehicles.

The items shown are the value of plant and machinery and of vehicles acquired, both new and second-hand, and the amount received for items disposed of during the year. The value of plant and machinery acquired includes plant, etc. which firms produced for their own use in connection with the business covered by the return. The value of plant, etc. acquired is the expenditure charged to capital account during the year of return less any discounts received, but including the cost of transport and installation. No deduction is made for depreciation, amortisation or obsolescence. The proceeds of items disposed of during the year exclude amounts written off for items scrapped.

Capital expenditure during the year in respect of manufacturing establishments where production had not started before the end of the year is excluded in this report for both 1958 and 1963.

Characteristic Products

The characteristic products of a sub-division are those in terms of which the sub-division is defined. They are products commonly associated in production and are usually similar in nature or manner of production. In most cases the characteristic products of each subdivision are indicated in Table 5 of the industry reports. For those industries for which an analysis by sub-divisions has been made, Table 2 shows the total sales of such characteristic products for each sub-division. The totals include, besides the products which define the sub-division, other items of output assumed to be closely related to them, e.g. waste products and work done.

Enterprise

The term enterprise is used in this report to mean one or more firms under common ownership or control. An enterprise normally consists either of a single firm, or of a parent company together with its subsidiary companies.

Entries

The number of entries shown in Tables 5, 6 and 8 against a particular output or production heading is the number of returns on which figures were recorded for that item.

Establishment

The census was based on the establishment. comprising in most cases the whole of the premises under the same ownership or management at a particular address (e.g. a factory or mine); but firms were asked to exclude from all sections of their returns particulars relating to any department not engaged in production for which they kept a separate set of accounts. Where separate accounts were not kept, they were asked to include merchanting or factoring, canteens operated by them and other

vear.

vear.

transport.

The figures for net output per person employed are derived by dividing the net output by the average number of persons employed (full-time and part-time) on all activities covered by the returns, including operatives, administrative, technical and clerical employees and working proprietors, but excluding outworkers.

Production This means the total quantity of a product made during the year, whether sold in the year, added to stock, transferred to another department of the same firm, or used in the manufacture of other products within the business covered by the return. It includes goods produced from materials supplied by other firms.

ancillary activities such as bottling, packing and the manufacture of containers for packing their own products, whether or not these activities are carried on at the same address as the works. Building and engineering maintenance departments and selling and transport departments were treated similarly.

Gross Output

The gross output of an industry is the aggregate value of goods made and other work done during the year by the establishments classified to the industry. It is derived by subtracting from the value of sales and work done, the value of stocks of goods on hand for sale and work in progress at the beginning of the year and adding the value at the end of the

Larger Firms

These are firms in which twenty-five or more persons were employed on the average during the

Net Output

The net output of an industry represents the value added to materials by the process of production. It includes the gross margin on any merchanted or factored goods sold: it constitutes the fund from which wages, salaries, insurance, pensions, hire of plant and machinery, payments for repairs and maintenance, costs of operating road vehicles, rents, rates and taxes, advertising and other selling expenses and all other similar charges have to be met, as well as depreciation and profits. There is no appreciable duplication in net output. Net output has been obtained by deducting from the gross output the cost of purchases adjusted for stock changes, payments for work given out to other firms, and payments for

Normally any customs or excise duty on materials purchased is included in the cost of materials. Similarly, finished goods sold have been valued as they were sold, duty paid or duty free. The amounts of duty, subsidies, allowances and levies receivable or payable, where of substantial importance in the industry, were required to be stated separately, and these items were taken into account when calculating net output.

Net output per person employed

Principal Products

The principal products of an industry are those in terms of which the industry is defined. They are products commonly associated in production, and are usually similar in nature or manner of production.

Purchases

Purchases include the cost of materials and components bought for use in production; of fuel and electricity for all purposes; of packaging materials, including the full cost of returnable cases and containers when first purchased; of workshop materials, office materials and materials for repairs to firms' own buildings, plant and vehicles when carried out by their own workpeople included in the return; of consumable tools; and of parts for machinery purchased during the year as replacements. Water charges are also included. In general purchases of goods for merchanting or factoring and canteen supplies are included. Materials supplied by customers for processing are excluded.

The values shown include any duty paid (less rebate, etc.) but exclude trade discounts allowed. The cost of transport is included only if included in the cost of materials as invoiced; amounts paid to transport organisations, including firms' own separate transport organisations, for delivery of materials and fuel are, therefore, excluded. Materials purchased overseas are included at their c.i.f. cost plus any duty payable if the cost of transport from the docks was not included in the invoiced price, but at their full delivered cost if invoiced 'carriage paid home'. Materials and fuel transferred from another department of the firm not covered by the same return are included at the estimated selling value recorded by the other department.

Sales

Sales are in respect of goods made by the business covered by the return, goods made for it by outworkers or by other firms from materials given out to them (sometimes described as goods made on commission) and waste products. Any machinery or other capital items produced for use in the business covered by the return are included, the value being that adopted in the firm's capital asset account. Goods sold without being subjected to any manufacturing process (merchanted or factored) and canteen takings are included as in 1958.

The value shown for sales is the net selling value, defined as the amount charged to customers whether on an ex-works or delivered basis, net of any trade discounts, agents' commissions, allowances for returnable cases, purchase tax, etc.; the net amount charged for packing materials is included. Goods charged on a delivered basis to customers overseas are included at the f.o.b. value. For work done on commission or for the trade the value shown is the net amount charged.

Where goods produced in one department were transferred to another department of the same firm not covered by the return, these transfers were treated as sales by the producing department and valued as far as possible as if they had been sold to an independent purchaser. Goods transferred to wholesale or retail selling organisations for which separate accounts were kept were valued on the same basis. Estimations of a similar kind were also sometimes necessary in valuing transfers between different firms belonging to the same enterprise. To the extent that the sales of finished products of one establishment may constitute the materials purchased by another, total figures of the value of sales (and of materials and fuel purchased) include an element of duplication.

Services rendered

This represents the amounts charged for hiring out plant, machinery and other goods, providing transport, or for any technical or other

services rendered to other organisations. includes amounts credited for similar services rendered to other departments of the same firm not covered by the return.

Small Firms

These are firms in which fewer than twenty-five persons were employed on the average during the year.

Stocks and Work in Progress

Values are given of stocks of goods on hand for sale, and of materials and fuel, at the beginning and end of the year of return, including any stocks of goods held for merchanting or factoring. The values include duty in the case of dutiable goods held out of bond. The value of work in progress at the two dates is also usually shown. This excludes any progress payments made to sub-contractors, and no deduction is made on account of progress payments received.

Transport Payments

These represent the total amount paid or credited during the year for both outwards transport of finished goods sold and inwards transport of materials and fuel purchased. They include payments to other firms, and to any separate transport organisation of the same firm, not covered by the return, but exclude the value of transport services provided by the business covered by the return. The items included are payments for hired cartage and for inwards and outwards carriage by all forms of inland transport, i.e. railways, road haulage, canals, coast-wise shipping, air, etc. Payments made for sea freight on goods sold to customers overseas and on materials and fuel purchased from overseas suppliers are excluded.

Wages and Salaries

These are the amounts paid during the year to operatives and to administrative, technical and clerical employees. Payments to working proprietors, whether called salaries or not, are excluded; in Northern Ireland this exclusion extends also to payments to directors of limited companies. The values shown include all overtime payments, bonuses and commissions, whether paid regularly or not, and no deduction is made for income tax, insurances, contributory pensions, etc. The value of any payments in kind, travelling expenses, lodging allowances, etc. and employers' contributions to National Insurance and pension schemes is excluded.

Work given out

The figures shown represent the total amount paid for work done by other firms on materials supplied to them, and also by firms' own establishments for which separate returns were made. They do not include payments to individual outworkers or payments for business and other services.

Symbols used

The following symbols are used throughout the report:

.. Not available

- Nil or negligible (less than half the final digit shown)
- * Figures cannot be shown owing to the risk of disclosing information about individual enterprises.

Rounding of Figures

The figures in the tables have, where necessary, been rounded to the nearest final digit. There may, therefore, be apparent slight discrepancies between the sums of the constituent items and the totals shown.

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