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Business Monitor 242

DEPARTMENT OF TRADE AND INDUSTRY **BUSINESS STATISTICS OFFICE**

Report on the BRITISH LIBRARY Census of Production 24 APR 1973 E. Hill

C50 Agricultural machinery (except tractors)

Publication of the Government Statistical Service

Business Monitor

DEPARTMENT OF TRADE AND INDUSTRY BUSINESS STATISTICS OFFICE

Report on the Census of Production 1970

C50 Agricultural machinery (except tractors)

Presented by the Department of Trade and Industry to Parliament in pursuance of the Statistics of Trade Act 1947 (10 & 11 Geo. 6 Cha. 39 sec 7)

Special Note for Purchasers

Commencing with the 1970 Census, the Census of Production reports will in future be published annually as part of the Business Monitor series. They will continue to be available on standing order from HMSO, but they are not included in the global subscription arrangements for the Business Monitor series.

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Stone and slate quarrying and mining Chalk, clay, sand and gravel extraction Petroleum and natural gas

Bacon curing, meat and fish products

Cocoa, chocolate and sugar confectionery

Salt and miscellaneous non-metalliferous

C1 Introductory Notes
C2 Coal mining

Biscuits

Sugar

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Margarine

Soft drinks

and organic)

Fertilizers

Steel tubes

Iron castings, etc.

Industrial engines

Office machinery

making machinery

type refrigerators)

steelwork

and systems

conditioning equipment

Ordnance and small arms General mechanical engineering

Watches and clocks

Flectrical machinery

Polishes

Toilet preparations

Soap and detergents

Dyestuffs and pigments

Iron and steel (general)

Miscellaneous base metals

Metal-working machine tools Pumps, valves and compressors

Mechanical handling equipment

Tobacco

mining and quarrying

Milk and milk products

Brewing and malting

Fruit and vegetable products Animal and poultry foods

Vegetable and animal oils and fats

Starch and miscellaneous foods

British wines, cider and perry

Mineral oil refining Lubricating oils and greases General chemicals (inorganic)

General chemicals (organic)

Spirit distilling and compounding

Coke ovens and manufactured fuel

C29 General chemicals (other than inorganic

Synthetic resins and plastics materials and synthetic rubber

Formulated adhesives, gelatine, etc.

Explosives, fireworks and matches Formulated pesticides and disinfectants

Surgical bandages, etc.
Photographic chemical materials

Aluminium and aluminium alloys

Copper, brass and other copper alloys

Agricultural machinery (except tractors)

Textile machinery and accessories Construction and earth moving equipment

Mining machinery Printing, bookbinding and paper goods

C60 Refrigerating machinery (except domestic

Food and drink processing machinery

Miscellaneous (non-electrical) machinery

Industrial (including process) plant and

Surgical instruments and appliances

Telegraph and telephone apparatus and

Radio, radar and electronic capital goods

equipment
Radio and electronic components

Broadcast receiving and sound

C70 Scientific and industrial instruments

Insulated wires and cables

reproducing equipment

Electronic computers

Photographic and document copying equipment

Space heating, ventilating and air-

Pharmaceutical chemicals and preparations

C6 Metalliferous mining and quarrying

Grain milling
Bread and flour confectionery

C78 Electric appliances primarily for

Miscellaneous electrical goods

Shipbuilding and marine engineering

Wheeled tractor manufacturing Motor vehicle manufacturing Motor cycle, tricycle and pedal cycle

manufacturing

Aerospace equipment manufacturing and repairing

Locomotives and railway track equipment Railway carriages, wagons and trams Engineers' small tools and gauges

C86

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Cans and metal boxes C92

Jewellery and precious metals Metal furniture

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and flax systems Weaving of cotton, linen and man-made fibres

Woollen and worsted

Inte

Rope, twine and net C103

Hosiery and other knitted goods

C105 Lace

C106 Carpets Narrow fabrics

Made-up household textiles and handkerchiefs Canvas goods and sacks, etc. Textile finishing C109

Asbestos Miscellaneous textiles

Leather (tanning and dressing) and

fellmongery C114 Leather goods

Fur

Waterproof outerwear Men's, and boys' tailored outerwear Women's and girls' tailored outerwear

Overalls and men's shirts, underwear, etc. Dresses, lingerie, infants wear, etc.

Hats, caps and millinery Corsets and miscellaneous dress industries

C123 Gloves

Footwear

Bricks, fireclay and refractory goods

C126 C127 Pottery

Glass

Cement

C129 Abrasives

Miscellaneous building materials and mineral

products Timber

Furniture and upholstery C132

Bedding and soft furnishing

Shop and office fittings Wooden containers and baskets

Miscellaneous wood and cork manufacturers Paper and board

C138 Cardboard boxes, cartons and fibre-board

packing cases

Packaging products of paper and associated materials (other than board)

Manufactured stationery

C141 Wallcovering

Miscellaneous manufactures of paper and board

Printing, publishing of newspapers and

General printing, publishing, etc.

Rubber

C145 Linoleum, plastics floor covering,

leathercloth, etc. Brushes and brooms

Toys, games and children's carriages

Sports equipment

C148 Miscellaneous stationers' goods

Plastics products

Musical instruments

Miscellaneous manufacturing industries

Gas

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C50 Agricultural machinery (except tractors)

This report on the Agricultural Machinery (except tractors) Industry relates to establishments engaged wholly or mainly in manufacturing agricultural machinery and parts thereof and implements (including self-propelled agricultural machinery) such as ploughs, harrows, combine harvesters, elevators, etc. The manufacturing of milking machines are included but dairy machinery and appliances, tractors and hand tools such as spades are excluded. Specialist repairers of agricultural machinery are also excluded.

The industry corresponds to minimum list heading 331 in the Standard Industrial Classification (revised 1968) which was used for the first time as a basis of classification in the 1968 census, when it was reported as part 50. The definition of the industry is the same for the 1968 and 1970 censuses. The figures given for 1963 have been reclassified as far as possible according to the Standard Industrial Classification (revised 1968).

METHOD OF CLASSIFICATION

The standard procedure for classifying an establishment to an industry is described in the note on page (iii). Certain modifications of the standard procedure were necessary however, for the Agricultural Machinery (except tractors) Industry. References in the following paragraphs to returns are to those in the 1968 census of production where detailed product sales were available.

In classifying returns to this industry, repair of agricultural machinery was regarded as out of scope of the 1968 and 1970 censuses but not for 1963 and the value of other repair work and unspecified work done (other than structural and installation work) was not taken into account unless it amounted to 80 per centor more of the total output of the return in which case the return was classified to General Mechanical Engineering (part C66) The amount charged for erecting and installing machinery and plant (other than air-conditioning, heating and ventilating plant) was treated as part of the selling value of these items in determining the industrial classification of returns. The standard classification procedure as outlined in the notes on page (iii) was further modified where a return would have been classified to one of the mechanical engineering industries relating to a specific class of machinery (viz. parts C50 to C66) but where the sales of the principal products of the industry concerned (including parts) accounted for less than 20 per cent of the total output: in such cases the return was classified to the General Mechanical Engineering Industry (part C66).

> In interpreting the data in the tables it is essential to bear in mind the notes and definitions which commence on page (iii).

Title

to the industry

to the industry

Establishments classified to the industry

Section II - Analysis of returns received

persons, 1963, 1968 and 1970

employing 25 or more persons, 1970

Section I - Estimates for all United Kingdom establishments in the industry

Net output, 1963, 1968 and 1970 - Establishments classified to the industry

Analysis of establishments by size, 1970 - Establishments classified to the

Capital expenditure and stocks, 1963, 1968 and 1970 - Establishments classified

Percentage analysis of employees by age and sex, 1970 - Establishments classified

Regional distribution of employment, net capital expenditure and net output, 1970 -

Analysis of net output of returns received from establishments employing 25 or more

Percentage analysis of twelve-month periods covered by returns from establishments

Table

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Net output, 1963, 1968 and 1970

TABLE 1

All United Kingdom establishments classified to the industry (a)

(4) 0001 1007 1001	Unit	1963	1968	1970
Enterprises	Number	367	406	561
Establishments (b)	11	381	438	572
Sales of goods produced and work done	£,000	62,259	81,359	94,459
Services rendered to other organisations (c)	П	5 02,233	01,000	858
Goods merchanted or factored	11	8,867	15,242	18,454
Canteen takings	П	J 8,887	10,242	108
Total sales and work done	11	71,126	96,601	113,880
Change during the year, goods on hand for sale	in a second	- 810	- 1,382	+ 2,008
Change during the year, work in progress	п	+ 88	+ 238	+ 459
Gross output	11 11	70,405	95,457	116,346
Cost of purchases	п	36,432	52,254	68,249
Change during the year, stocks of materials, stores and fuel	li ii	- 77	+ 902	+ 1,952
Payments to other organisations		neer to top a	Charleson at No	ow take we so a
for work done on materials given out	u	1,177	872	1,721
for transport by road	11	h d	943	1,104
for transport by rail, water, air and Post Office parcel services (d)	la a ii	981 {	576	580
THE STATE OF THE S			wine got bo	ed no absolu
Total costs	11	38,667	53,743	69,702
Net output	п	31,737	41,714	46,645
Total employment (including working proprietors) (e)	Thousands	21.5	21.7	24.1
Not wished any hood		1,474	1,922	1,935
Net output per head	£	1,414	1,044	1,000

⁽a) Including estimates for establishments not making satisfactory returns and for establishments employing less than 25 persons.

⁽b) See definition of establishment in notes on page (iii).

⁽c) Amounts charged for hiring out plant, machinery or other goods, for providing transport, or for any technical or other services rendered.

⁽d) For 1963 and 1968, payments for postal services are excluded.

⁽e) Average number of persons employed during the year.

TABLE 2
Capital expenditure and stocks, 1963, 1968 and 1970
All United Kingdom establishments classified to the industry (a)

man in the second of the secon	1963	1968	1970 (b)
Capital expenditure	£,000	£'000	£'000
New building work	573	655	1,073
Land and existing buildings			
Acquisitions	18	25	146
Disposals	126	481	263
Plant and machinery			cines heggings
Acquisitions	1,163	1,400	2,769
Disposals	28	73	82
Vehicles	saarsong 6	1200 . 1000 222	garrali synen)
Acquisitions	326	539	852
Disposals	123	174	330
Total net capital expenditure (c)	1,803	1,891	4,166
Stocks and work in progress at end of year		occasionare resi	o of stances
	8,583	9,599	12,697
Materials, stores and fuel	6,060		AND THE REAL PROPERTY.
Work in progress	4,211	8,237	9,343
Goods on hand for sale	8,442	10,754	13,291
Total stocks	21,236	28,589	35,331

⁽a) Including estimates for establishments not making satisfactory returns and for establishments employing less than 25 persons.

⁽b) Capital expenditure in respect of manufacturing establishments where production had not commenced before the end of the year, is included for 1970.

⁽c) Acquisitions <u>less</u> disposals.

TABLE 3

Analysis of establishment by size, 1970

All United Kingdom establishments classified to the industry (a)

				Employe	ees	Wages and	salaries	Wages and per he		Total sales and	Gross	Net	Net output	Capital	Total stocks and work in progress at
Size group (b)	Enterprises (c)	Estab- lishments (d)	Total employment (b)	Operatives	Others (e)	Operatives	Others (e)	Operatives	Others (e)	work done	output	output	per head		end of year
	Number	Number	Number	Number	Number	£'000	£'000	£	£	£,000	£'000	£'000	£	£'000	£,000
1-10	311	311	1,500			. 2					8 - 5				1 5 5
11-24	151	151	2,598	5,365	2,077	5,592	2,575	1,042	1,240	37,547	37,919	15,554	2,055	993	8,065
25-49	42	42	1,654	0,000	2,011	3,312									
50-99	26	26	1,817	J							4			121	
100-199	19	19	2,419	1,784	615	1,836	843	1,029	1,371	12,103	12,303	5,830	2,410	432	3,487
200-299	8	8	2,001	1,395	605	1,573	904	1,128	1,495	10,575	10,915	2,670	1,834	489	3,825
300-399	4	4	1,553	977	576	965	734	987	1,274	9,434	9,678	3,636	2,343	210	2,639
400 and over	10	11	10,564	7,789	2,775	9,031	3,824	1,159	1,378	44,220	45,531	17,955	1,700	2,042	17,314
Total	561	572	24,106	17,310	6,648	18,997	8,881	1,097	1,336	113,880	116,346	46,645	1,935	4,166	35,331

- (a) Including estimates for establishments not making satisfactory returns and for establishments employing less than 25 persons.
- (b) Average number employed during the year (including working proprietors) by the establishment.
- (c) The sum of the figures for the size groups exceeds the total for the industry to the extent that enterprises made returns for establishments in more than one size group.
- (d) See definition of establishment in notes on page (iii).
- (e) Administrative, technical and clerical employees.
- (f) Including sales of goods merchanted or factored and canteen takings. Also includes services rendered to other organisations (amounts charged for hiring out plant, machinery or other goods, for providing transport, or for technical or other services rendered).
- (g) Acquisitions less disposals.

TABLE 5

Percentage analysis of employees, by age and sex, 1970 (a)

All United Kingdom establishments classified to the industry

Ages	Males	Females	All employees
	per cent	per cent	per cent
Under 18	5	1	6
18 and over	81	13	94
All ages	86	14	100.0

Source: Department of Employment

Regional distribution of employment, net capital expenditure and net output, 1970 All United Kingdom establishments classified to the industry

Area		number red (a)	Net capital expenditure (b)		Net output and employment in the region of establishments with more than 80 per cent of their employment in the region (c)					
	110,80	055,65			Estimated net output	Average number employed as a percentage of total average number employed in the industry in the region	Net output as percentage of total of the industry in the United Kingdom			
PRESENT CONTRACTOR	Thousands	per cent of United Kingdom	£,000	per cent of United Kingdom	£,000	and star to a	en luteT			
	887.7	n Inguoin		- Inngaom	an self book	no shrown and	Change during			
Standard Regions of England	981 4				EXECUTE: 1	int state of them, and	Onione symple			
North	*	*	*	*	*	* * *	LED 0.2.0 (12 *			
Yorkshire and Humberside	1.8	7.4	169	4.1	2,523	75.6	5.4			
East Midlands	1.3	5.5	122	3.0	1,021	31.7	2.2			
East Anglia	6.4	26.5	346	8.3	11,121	89,1	23.8			
South East	3.8	15.9	518	12.4	5,578	61.1	12.0			
South West	1.9	8.0	345	8.3	1,920	36.0	4.1			
West Midlands	3.4	14.1	487	11.7	6,337	88.0	13.6			
North West	*	*	*	*	*	*	*			
England	19.5	81.0	2,015	48.4	29,063	70.6	62.3			
Wales	*	*	*	*	*	*	*			
Scotland	3.6	15.0	2,042	49.0	1,729	72.3	3.7			
Great Britain	*	*	*	*	*	*	*			
Northern Ireland	*	*	*	*	*	*	*			
Unallocated (d)	1.04	-	_	-	14,475		31.1			
United Kingdom	24.1	100.0	4,166	100.0	46,645		100.0			

- (a) Including working proprietors.
- (b) New building work plus acquisitions <u>less</u> disposals of land and existing buildings, plant and machinery and vehicles: including capital expenditure at establishments not yet in production.
- (c) Where a census return covered addresses in two or more regions an estimate was made of the net output attributable to the region only where more than 80 per cent of the establishment's employees were located in the region. The estimate was made by assuming that net output at each address covered by a return was proportionate to employment at the address. The establishment's residual net output was included in unallocated net output.
- (d) Includes estimates of net output for establishments not making satisfactory returns and establishments employing less than 25 employees, and unallocated net output of establishments covering addresses in two or more regions.

⁽a) The percentages relate to the numbers employed (excluding working proprietors) at mid-June, 1970.

Analysis of net output of returns received from United Kingdom establishments employing 25 or more persons, 1963, 1968 and 1970

	Unit		1963	1968	1970
Enterprises	Number	HEEK .	95	77	71
Establishments (a)	П	Fac	106	97	78
Sales of goods produced and work done	£,000		Har	20 011	67,536
Services rendered to other organisations	(b) II	1	54,020	68,011	423
Goods merchanted or factored	ii ii	h			12,312
Canteen takings	п	}	7,693	12,741	86
Total sales and work done	The H	000 3	61,713	80,752	80,357
Change during the year, goods on hand for	or sale		- 703	- 1,155	+ 1,724
Change during the year, work in progress	11		+ 77	+ 199	+ 318
Gross output	ж п		61,088	79,796	82,400
Cost of purchases	II II	60	31,611	43,681	48,731
Change during the year, stocks of materials, stores and fuel	41	25	- 67	+ 754	+ 1,634
Payments to other organisations	# 1	82	8.81		test A
for work done on materials given out	n in	28 E	1,022	729	1,299
for transport by road	п		1.14	789	756
for transport by rail, water, air and		1	851		
Post Office parcel services (c)	II III	J	0.18	482	436
Total costs	11		33,551	44,927	49,588
Net output	II II		27,537	34,871	32,812
Total employment (including working proprietors) (d)	Thousand	s	18.7	18.1	17.4
Net output per head	£		1,474	1,922	1,887

⁽a) See definition of establishment in notes on page (iii).

Percentage analysis of twelve-month periods covered by returns received from United Kingdom establishments employing 25 or more persons, 1970.

Accounting year ended	Percentage of total returns received	Percentage of total numbers employed
	per cent	per cent
1970 April (a)	0.0	0.0
May	1.3	0.3
June	9.0	10.9
July	7.7	10.5
August	0.0	0.0
September	10.2	9.3
October	9.0	13.3
November	0.0	0.0
December	47.4	49.4
1971 January	6.4	1.9
February	2.6	1.0
March (b)	6.4	3.4
South State	100.0	100.0

⁽a) From 6th April.

TABLE 7

⁽b) Amounts charged for hiring out plant, machinery or other goods, for providing transport, or for any technical or other services rendered.

⁽c) For 1963 and 1968 payments for postal services are excluded.

⁽d) Average number of persons employed during the year.

⁽b) Including returns made for twelve-month period ending 1st to 5th April 1971.

Notes

These notes give the main information needed for interpreting the figures in the industry reports, (more detailed information about the census is given in a separate booklet—"Introductory Notes", Part C1 of the Report on the Census of Production for 1970).

GENERAL INFORMATION

Changes compared with 1968

The questions asked in the 1970 census were similar to those in the 1968 census with certain exceptions. In particular the 1970 census returns did not ask for details of:—

- (i) purchases or sales by commodities
- (ii) payments of rates
- (iii) payments for repairs and maintenance
- (iv) costs of operating road goods vehicles.

The amounts payable to other organisations for transport of goods however, did include the cost of the Post Office parcel services

Other changes concern the treatment of firms employing less than 25 persons and the rules used for classifying establishments to industry. Any such changes are explained in the following paragraphs, or in the introductions to the industry reports, or by footnotes to the tables.

Industrial classification

Establishments were classified to industries on the basis of major activity in conformity with the third edition of the Standard Industrial Classification (Revised 1968). Normally an establishment was classified to an industry if its sales of the principal products of that industry accounted for a greater proportion of its total sales than in its sales of the principal products of any other industry. Classification of an establishment in this census was based on the establishment's return to the Census of Production, 1968.

Establishments added to the register subsequent to the 1968 census were classified on the basis of the description of the business given by the respondent.

Coverage

Detailed census returns were generally sought only from establishments employing on average 25 or more persons, but in industries where firms employing less than 25 persons account for a relatively high proportion of total employment and output the exemption limit was lowered to 11. Census returns were also sent to establishments whose employment was not known to the Business Statistics Office at the time of despatch; if their employment was below the exemption limit for their industry establishments were asked to supply figures only of total employment and total sales.

TERMS USED IN THE CENSUS REPORT

Average number employed

Establishments were required to state the number of persons on the payroll (i.e. whose national insurance cards were held by them) on the average during the year of return, whether full time or part time employees. Separate figures were required for (a) administrative, technical and clerical employees and (b) all other employees (operatives). Averages could be calculated from figures relating to the last week of each calendar month. Establishments were also required to state the number of working proprietors where appropriate and these are included in total employment figures. Outworkers (i.e. persons employed by establishments who worked in their own homes etc. on materials supplied by the establishments) are excluded.

The figures include persons engaged on merchanting or factoring and canteen workers where particulars in respect of these activities could not be excluded from the return.

Working Proprietors

These include all persons regarded as "self employed" for national insurance purposes and members of their families who worked in the business without receiving a fixed wage or salary; but such persons who worked less than half the normal number of working hours are excluded. Directors working in the business but not in receipt of a definite wage, salary or commission are included under this heading: directors paid by fee only are not included.

Employees

Administrative, technical and clerical employees include managing and other directors in receipt of a definite wage, salary or commission, managers, superintendents and works foremen; research, experimental development, technical and design employees (other than operatives); draughtsmen and

tracers; editorial staff, staff reporters, canvassers, competition and advertising staff; travellers; and office (including works office) employees.

Operatives include all other classes of employees, that is, broadly speaking, all manual wage earners. They include those employed in and about the factory or works; operatives employed in power houses, transport work (including roundsmen), stores, warehouses, shops and canteens; inspectors, viewers and similar workers; maintenance workers, and cleaners. Operators engaged in outside work of erecting, fitting etc. are also included, but outworkers are excluded.

Capital expenditure

(a) New building work

This represents the cost incurred during the year of new building and other constructional work (including office buildings, canteens and the like used in connection with the business covered by the return, but not dwelling houses for employees). The value is that charged to capital account during the year of return; it includes expenditure on new buildings or on the extension or reconstruction of old buildings, the value of works of a capital nature carried out by the establishment's own staff and the cost of any newly constructed buildings purchased. Figures shown include any legal charges, stamp duties, agents' commissions, etc.

(b) Land and existing buildings

The items shown are the capital cost of freeholds purchased and the capital cost of premium payable for leaseholds acquired (excluding the value of any assets acquired in taking over an existing business), and the amounts receivable for any freeholds or leaseholds disposed of. The value is that charged to capital account during the year of return.

(c) Plant, machinery and vehicles

The items shown are the value of plant and machinery and of vehicles acquired, both new and second-hand, and the amount received for items disposed of during year. The value of plant and machinery acquired includes plant, etc., which firms produced for their own use in connection with the business covered by the return. The value of plant, etc., acquired is the expenditure charged to capital account during the year of return less any discounts received, but including the cost of transport and installation. No deduction is made for depreciation, amortization or obsolescence. The proceeds of items disposed of during the year exclude amounts written off for items scrapped.

Capital expenditure during the year in respect of manufacturing establishments where production had not started before the end of the year is excluded from the figures for both 1963 and 1968 but is included in the figures for 1970.

Enterprise

The term enterprise is used in this report to mean one or more establishments under common ownership or control. An enterprise normally consists of a single establishment, more than one establishment owned by the same firm, or a number of establishments owned by a parent company and its subsidiary companies. Information about the relationship between constituent companies of enterprises was obtained mainly from published sources such as the Stock Exchange Year Book supplemented by information from company reports and information supplied by establishments. The information available is not complete but covers the largest and most important groups of industrial establishments and is believed sufficient to provide a worthwhile basis for analysis.

Establishment

The definition of the establishment differed between the Censuses for 1963, 1968 and 1970. The definitions used were as follows:—
1963: the establishment was normally the premises under the

same ownership or management at a particular address. 1968: the establishment was defined, in accordance with Standard Industrial Classification (Revised 1968), as being the smallest unit which could provide the information normally required for an economic census, for example, employment, expenses, turnover and capital formation. Sometimes activities which are conducted as a single business are carried on at a number of addresses. In 1968 where the activities of such a business were closely integrated and the addresses, termed local units, were in close proximity the establishment was defined to cover the combined activities and a single return was accepted. When the activities were closely integrated but the addresses were not in close proximity a combined return was accepted but the individual addresses were treated—in the count of establishments in an industry, for instance—as separate establishments.

1970: the practice of treating as multi-unit establishments those businesses with closely integrated activities at a number of addresses in close proximity was extended to all those businesses where the local units were at more than one geographical location and detailed census information was not available for each unit. Separate figures were obtained, however, of employment and capital expenditure at each unit. The effect of this change is to reduce somewhat the number of establishments as compared with 1968

Gross output

Gross output measures the total value of production (including work done) by establishments during the year. It is calculated

Value of sales and work done

Plus/Less: Increase/decrease in value of stocks of goods on hand for sale

Plus/Less: Increase/decrease in value of work in progress

= Gross output.

Net outpu

Net output represents the value added to materials by the process of production (including the margin on selling any merchanted or factored goods). It is calculated as follows:—

Gross output

Less: Purchases adjusted for change in value of stocks of fuel and raw materials

Less: Payments for work given to other establishments

Less: Payments for transport

Less: Net amount of any duties, subsidies, allowances and levies payable

= Net output.

Net output per person employed

The figures of net output per person employed are derived by dividing the net output by the average number of persons employed (full time and part time) on all activities covered by the returns, including operatives, administrative, technical and clerical employees and working proprietors, but excluding outworkers

Purchases

Purchases include the cost of materials and components bought for use in production; of fuel and electricity for all purposes; of packaging materials including the cost of returnable cases and containers when first purchased; of workshop materials, office materials and materials for repairs to establishment's own buildings, plants and vehicles when carried out by their own work people included in the returns; of consumable tools; and of parts for machinery purchased during the year as replacements. Water charges are also included. In general, purchases of goods for merchanting or factoring and canteen supplies are included. Materials supplied by customers for processing are excluded, as are all purchases charged to capital account.

The values shown include any duty paid (less rebate, etc.) but exclude trade discounts allowed. The cost of transport is included only if included in the cost of materials as invoiced; amounts paid to transport organisations, including an establishment's own separate transport organisations for delivery of materials and fuel are, therefore, excluded. Materials purchased overseas are included at the c.i.f. cost plus any duty payable if the cost of transport from the docks was not included in the invoiced price, but at their full delivery cost if invoiced "carriage paid home". Materials and fuel transferred from another department of the establishment not covered by the same return are included at the estimated selling value recorded by the other

Sales

Sales are in respect of goods made by the business covered by the return, goods made for it by outworkers or by other establishments from materials given out to them (sometimes described as goods made on commission) and waste products. Any machinery or other capital items produced for use in the business covered by the return are included, the value being that adopted in the establishment's asset accounts. Goods sold without being subjected to any manufacturing process (i.e. merchanted or factored) and canteen takings are included.

The value shown for sales is the net selling value, defined as the amount charged to customers whether on an ex-works or delivered basis excluding any trade discounts, agents' commissions, allowances for returnable cases, purchase tax, etc.; the net amount charged for packaging materials is included. Goods charged on a delivered basis to customers overseas are included at the forb. value.

Goods produced in one establishment and transferred to another establishment of the same firm not covered by the return were treated as sales by the producing establishment and valued as far as possible as if they had been sold to an independent purchaser. Goods transferred to wholesale or retail selling organisations for which separate accounts were kept were valued on the same basis.

To the extent that sales of finished products of one establishment constitute the materials purchased by another, total figures of the value of sales (and of materials and fuel purchased) include an element of duplication. In some industries, e.g. motor vehicle manufacturing, and woollen and worsted, this duplication is substantial; and aggregates of the figures for a number of industries contain significantly greater amounts of duplication. For work done on commission, sub-contract work, etc., the value shown is the total amount charged for the work, including the value of any materials bought and used in such work.

Services rendered

This represents the amounts charged for hiring out plant, machinery and other goods, providing transport, or for any technical or other services rendered to other organisations. It includes amounts credited for similar services rendered to other establishments of the same enterprise not covered by the return.

Standard Industrial Classification

Industry classification is based on the Standard Industrial Classification (Revised 1968). It is published by H M Stationery Office together with a separate index in the form of an alphabetical list of industries.

Stocks and work in progress

Values are given of stocks of goods on hand for sale, and of materials and fuel, at the end of the year of return, including any stocks of goods held for merchanting or factoring. Values of the change during the year are also shown. The values include duty in the case of dutiable goods held out of bond.

The value of work in progress at the end of, and the change during, the year are also usually shown. This excludes any progress payments made to sub-contractors, and no deduction is made on account of progress payments received.

Transport payments

These represent the total amount paid or credited during the year for both outwards transport of finished goods sold and inwards transport of materials and fuel purchased. They include payment to other establishments, and to any separate transport organisation of the same establishment not covered by the return, but exclude the value of transport services provided by the business covered by the return. The items included are payments for hired cartage and for inwards and outwards carriage by all forms of inland transport, i.e. railways, road haulage, canals, coastwise shipping, air, etc. Payments made for sea and air freight on goods sold to customers overseas and on materials and fuel purchased from overseas suppliers are excluded.

Wages and salaries

These are amounts paid during the year to operatives and to administrative, technical and clerical employees. Payments to working proprietors, whether called salaries or not, are excluded. The values shown include all overtime payments, bonuses and commissions, whether paid regularly or not, and no deduction is made for income tax, insurances, contributory pensions, etc. The value of any payments in kind, travelling expenses, lodging allowances, etc. and employers' contributions to national insurances and pension schemes is excluded.

Work given out

The figures shown represent the total amount paid for work done by other establishments (whether part of the same enterprise or not) on materials supplied to them. They do not include payments to individual outworkers or payments for business and other services.

SYMBOLS USED

The following symbols are used throughout the report:

- .. not available,
- nil or negligible (less than half the last significant figure)
- * figures cannot be shown owing to risk of disclosing information about individual enterprises.

ROUNDING OF FIGURES

Figures in the tables have, where necessary, been rounded to the nearest final digit; there may, therefore, be apparent slight discrepancies between the sums of the constituent items and the totals shown.

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